NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30** Purpose: **Inspection**

DATE/TOA: **4/9/24 3:00 pm**

City of Utica Municipal Shelter
413 Oriskany Street West
Utica NY 13502

Inspector #: **71**

These are the findings of an inspection of your facility on the date(s) indicated above:

1. Shelter is structurally sound	Yes
2. Housing area and equipment is sanitized regularly	Yes
3. Repairs are done when necessary	Yes
4. Dogs are handled safely	Yes
5. Adequate space is available for all dogs	No
One dog had inadequate space provided. Adequate space is necessary for the dog to move around in a natural manor. (New York Codes Rules and Regulations, Titile I, Chapter II, Subchapter C, Part 77.1)	
6. Light is sufficient for observation	Yes
7. Ventilation is adequate	Yes
8. Drainage is adequate	Yes
9. Temperature extremes are avoided	Yes
10. Clean food and water is available and in ample amount	Yes
11. Veterinary care is provided when necessary	Yes
12. Dogs are euthanized humanely, by authorized personnel	Yes
13. Complete intake and disposition records are maintained for all seized dogs	No
Incomplete and missing dispositions for seized dogs since initial inspection on 3/5/24. Records should be on file and available for inspection for three years. (Article 7 § 113.5)	
14. Dogs transferred for purposes of adoption in compliance with Article 7	Not Applicable
Unknown due to missing documentation.	
15. Redemption period is observed before adoption, euthanasia or transfer	Not Applicable
Unknown due to missing documentation.	
16. Owners of identified dogs are properly notified	Yes
17. Redeemed dogs are licensed before release	Not Applicable
Uknown due to missing documentation.	
18. Proper impoundment fees paid before dogs are released	Not Applicable
Unknown due to missing documentation.	
19. Written contract or lease with municipality	Not Applicable
City owned shelter.	

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
3029	City of Utica

REMARKS:

A system that permits rapid location of individual dogs housed in the shelter is recommended. Identification systems include the use of numbered runs/cages, cage cards, or ID collars. The seizure and disposition report may also be attached to the cage as long as it cannot be destroyed. Complete information on each dog must be readily available and should include a description of breed, sex, color/markings, date of seizure, and any special conditions (dangerous, sick, injured, rabies hold, court case, etc.). This information should correlate with the DCO's seizure and disposition record to allow for tracing the dogs movement. It is recommended that a unique Dog Control Record# be used for each dog entered on a report. This number is assigned by the DCO or municipality. The shelter may choose to add its own record number. Review DCO and Shelter guidelines provided before initial inspection.

Please review New York State Agriculture and Markets Law Article 26, Section 377-a regarding a mandatory spay/neuter deposit.

REPRESENTATIVE PRESENT FOR INSPECTION: **Samuel Geddes, Julien Carretero, Almin Beganovic**

TITLE: **Sergeant, ACOs**

REVIEWED BY: **Inspector #: 64**

REVIEWED DATE: **04/24/2024**