NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Satisfactory365** Purpose: **Inspection**

DATE/TOA: **1/11/12 10:00 am**

HERKIMER COUNTY HS
514 RT 5S
MOHAWK NY 13407

Inspector #: **54**
Inspector #: **50**

These are the findings of an inspection of your facility on the date(s) indicated above:

1. Shelter is structurally sound Yes

2. Housing area and equipment is sanitized regularly Yes

3. Repairs are done when necessary Yes

Outdoor kennel to the far right which needs repair is not in use. Manager states this kennel is to be dismantled.

4. Dogs are handled safely Yes

5. Adequate space is available for all dogs Yes

6. Light is sufficient for observation Yes

7. Ventilation is adequate Yes

8. Drainage is adequate Yes

9. Temperature extremes are avoided Yes

10. Clean food and water is available and in ample amount Yes

11. Veterinary care is provided when necessary Yes

12. Dogs are euthanized humanely, by authorized personnel Yes

Handled by local veterinarian.

13. Complete intake and disposition records are maintained for all seized dogs Yes

14. Dogs transferred for purposes of adoption in compliance with Article 7 Yes

Contract needs to be amended to allow dogs to be transferred to the HHS at the expiration of the required holding period.

15. Redemption period is observed before adoption, euthanasia or transfer Yes

Dogs must be held for five complete days. Do not include date of seizure. A couple of dogs had availability dates on their cages that were one day short of the required holding period. Since this date had not yet occurred the dates were changed to reflect the correct availability date.

16. Owners of identified dogs are properly notified Yes

17. Redeemed dogs are licensed before release Yes

18. Proper impoundment fees paid before dogs are released Yes

Town of Fairfield impoundment fee for redeemed dogs must be paid directly to the town. Town of Fairfield has not signed addendum authorizing shelter to collect fee and there is nothing in the contract as to what their impound fees have been set at.

19. Written contract or lease with municipality Yes

Addendum have been signed by most towns allowing/indicating impound fee collections. These addendums need to have the date of signature included.

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
2103	Town of Fairfield
2104	Town of Frankfort
2102	Town of Danube
2106	Town of Herkimer
2107	Town of Litchfield
2109	Town of Manheim
2112	Town of Ohio
3619	Town of Richfield
2101	Town of Columbia
2114	Town of Salisbury
2116	Town of Stark
2117	Town of Warren
2120	City of Little Falls
2105	Town of German Flatts
2108	Town of Little Falls

REMARKS:

REPRESENTATIVE PRESENT FOR INSPECTION: **Joanne Johnson**
TITLE: **Manager**

REVIEWED BY: **Inspector #: 50**
REVIEWED DATE: **01/17/2012**