NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30** Purpose: **Inspection**

DATE/TOA: **7/26/24 9:30 am**

ORLEANS COUNTY ANIMAL SHELTER
4125 RT 98
ALBION NY 14411

Inspector #: **72**

These are the findings of an inspection of your facility on the date(s) indicated above:

1. Shelter is structurally sound	Yes
2. Housing area and equipment is sanitized regularly	Yes
3. Repairs are done when necessary	No
Multiple kennels have cracks in kennel floor, missing grout and chewed wood around the guillotine doors.	
4. Dogs are handled safely	Yes
5. Adequate space is available for all dogs	Yes
6. Light is sufficient for observation	Yes
7. Ventilation is adequate	Yes
8. Drainage is adequate	Yes
9. Temperature extremes are avoided	Yes
10. Clean food and water is available and in ample amount	Yes
11. Veterinary care is provided when necessary	Yes
12. Dogs are euthanized humanely, by authorized personnel	Yes
13. Complete intake and disposition records are maintained for all seized dogs	Yes
14. Dogs transferred for purposes of adoption in compliance with Article 7	Yes
15. Redemption period is observed before adoption, euthanasia or transfer	Yes
16. Owners of identified dogs are properly notified	Yes
17. Redeemed dogs are licensed before release	No
No proof of dog license for redeemed dogs with Animal IDs: 2024-00258 B, 2024-00273 and 2024-00258 A. See Report Comments.	
18. Proper impoundment fees paid before dogs are released	No
No proof of impoundment fee paid for dogs redeemed dogs with Animal IDs: 2024-00272, 2024-00273, 2023-00846. See Report Comments.	
19. Written contract or lease with municipality	Yes

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
3405	Town of Gaines
3401	Town of Albion
3403	Town of Carlton
3404	Town of Clarendon
3406	Town of Kendall
3410	Town of Yates
3412	Village of Albion
3409	Town of Shelby
3402	Town of Barre
3407	Town of Murray
3408	Town of Ridgeway

REMARKS:

Kathy Smith, Animal Control Officer & Donald E. Draper, Jr., Undersheriff, also present for inspection.

Must have a complete record of the disposition of each dog seizure. Dispositions of the dogs seized were incomplete. According to Article 7 Section 113.4 and 113.5, all records must be complete and include the complete disposition (what happened to the dog). When a dog is redeemed by the owner (returned to the owner,) according to Article 7 section 117.4, 117.6, and 117.9 the dog must be licensed before released or show proof that it was licensed by documenting this in the records. The name of the person/clerk/town who issued the license and the date the dog was redeemed.

Records must be complete at the time of inspection. This is often accomplished by communication between the municipal offices, the contracted shelter and the DCO. According to Article 7 section 117.4 Dog Control, municipal shelters and municipalities may not waive Impoundment fees or charge less than the statutory rates for impoundment fees unless a local ordinance has been written. For dogs which are seized (picked up) for Article 7 reasons, a disposition report must be filled out and an impoundment fee collected before returning the dog to the owner. All impoundment fees collected must be recorded with the disposition reports in order to determine this at the time of inspection. The shelter cannot release an "Article 7" dog unless the owner shows proof of current license, identification and proof that the impoundment fee has been paid. According to Article 7 Section 113.4 and 113.5, all records must reflect this information has been verified and be included in the disposition report. For dogs not redeemed by owner, the disposition record must be completed with the outcome of the dog, such as adoption or transfer information.

There was a mother dog and litter of puppies about two weeks of age at the the shelter. They were housed in a kennel with a concrete floor and a towel for bedding. Alternate housing was discussed. Per the NYS DCO Shelter Guideline, page 9: "A whelping box must be provided for pregnant and/or nursing dogs with puppies. It should encourage the bitch to remain in the box to care for her puppies, yet allow her to exit at will. The box should keep the pups contained. It must be constructed in such a way to prevent injuries and to allow for adequate cleaning. If made of wood, it must be sealed or lined with an impervious material that can be readily sanitized. "Pig rails" must be installed, if needed, to protect the puppies from being crushed and to prevent them from climbing out of the box. PVC pipe works well for this purpose." A complete document of this has been emailed to the parties present at the inspection.

Shelter repairs/maintenance were also discussed. Repairs are needed to bring the shelter to compliance to current standards. Maintenance requests have have been submitted several months ago without response from the maintenance department.

Article 26-C standards were discussed, along with resources for a shelter evaluation to determine what updates would need to be completed to bring the shelter into compliance for the new law for December 2025. These resources were emailed to the parties present at the inspection.

If you have any questions, please email me at annmarie.brade@agriculture.ny.gov or call/text 585-480-0600.

REPRESENTATIVE PRESENT FOR INSPECTION: **James Houseman**
TITLE: **Animal Control Officer**

REVIEWED BY: **Inspector #: 64**
REVIEWED DATE: **07/30/2024**