NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30** Purpose: **Complaint Inspection**

DATE/TOA: **12/10/24 2:45 pm**

BOLIVAR MUNICIPAL DOG SHELTER
54 RAILROAD AVE.
BOLIVAR NY 14715

Inspector #: **074**

These are the findings of an inspection of your facility on the date(s) indicated above:

1. Shelter is structurally sound Yes

2. Housing area and equipment is sanitized regularly No

Kennels not cleaned/disinfected after use; feces, urine, and hair present in the three runs not currently occupying dogs; soiled bedding left on floor in corner of shelter; excess amounts of old feces/urine built up in first run (from door); walls/ledges of all runs are dirty; trash left out in an open bag.

3. Repairs are done when necessary Yes

4. Dogs are handled safely Yes

5. Adequate space is available for all dogs Yes

6. Light is sufficient for observation Yes

7. Ventilation is adequate Yes

8. Drainage is adequate Yes

9. Temperature extremes are avoided Yes

10. Clean food and water is available and in ample amount Yes

11. Veterinary care is provided when necessary Yes

12. Dogs are euthanized humanely, by authorized personnel Yes

13. Complete intake and disposition records are maintained for all seized dogs No

Missing seizure/disposition records for both dogs presently in shelter (Bolivar); incomplete seizure/disposition information for male black mixed dog seized 9/30/24 (Clarksville); no records present from Towns of Wirt and Bolivar for 2024.

14. Dogs transferred for purposes of adoption in compliance with Article 7 No

Unable to determine due to missing/incomplete records.

15. Redemption period is observed before adoption, euthanasia or transfer No

Unable to determine due to missing/incomplete records.

16. Owners of identified dogs are properly notified Yes

17. Redeemed dogs are licensed before release No

Unable to determine due to missing/incomplete records; cream Doodle puppy from Clarksville redeemed 3/21/24 was not licensed before release.

18. Proper impoundment fees paid before dogs are released No

Unable to determine due to missing/incomplete records.

19. Written contract or lease with municipality Yes

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
0214	Town of Clarksville
0229	Town of Wirt
0210	Town of Bolivar

REMARKS:

The housing facility and the area immediately surrounding it shall be kept in a clean condition in order to maintain a healthy environment. This is accomplished by removing and destroying agents that are hazardous to animal health and by performing regular sanitation. Cleaning must be done frequently to remove disease hazards, pest infestation, and odors. Manure, urine, uneaten food, shed hair, soiled bedding, and any other organic matter must not accumulate inside animal enclosures and around the housing area. These wastes may need to be removed with scrub brushes, detergents and degreasers. Trash and waste products on the premises must be stored properly in leak proof, covered containers away from housing and food storage areas. This is necessary to minimize the risks of disease transmission, food contamination and vermin. At regular intervals, all stored trash and wastes must be removed from the premises. Good housekeeping and sanitary practices are essential for rodent and pest control. Empty feed bags, cans and any other garbage must not accumulate on the premises.

Records for all dogs seized and held at the shelter for Article 7 reasons must be complete at the time of inspection. This often is accomplished by communication between the municipal offices, the contracted shelter and the DCOs. According to Article 7, Section 113.4, every dog control officer, peace officer, when acting pursuant to his special duties or police officer shall promptly make and maintain a complete record of any seizure AND subsequent disposition of any dog.

According to Article 7, Sections 117.4 and 117.6, the DCO or shelter cannot release an "Article 7" dog unless the owner shows proof of a current license and proof that the correct impoundment fee has been paid; the new license number issued must also be recorded in order to determine compliance at the time of inspection. Although licensing is not normally required until a dog reaches four months of age, if the dog becomes at large and is subsequently seized, then it must have a license issued before it can be released from the shelter (Article 7, Section 109.1a). If the seized dog is at least 12 weeks (three months) old, it can be vaccinated for rabies and licensed as usual. If the dog is less than 12 weeks old, then the clerk can issue a license that states "too young for rabies vaccination," and change the renewal date for whenever the dog reaches an appropriate age to be vaccinated.

Bolivar Town Clerk Amanda Gilliland provided electronic copies of the shelter contracts for the Towns of Wirt and Clarksville. It was reviewed that hard copies of the current contracts must be left at the shelter for future inspections.

REPRESENTATIVE PRESENT FOR INSPECTION: **Amanda Gilliland**
TITLE: **Bolivar Town Clerk**

REVIEWED BY: **Inspector #: 64**
REVIEWED DATE: **12/18/2024**