NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235



# MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30** Purpose: **Inspection**

DATE/TOA: **1/14/25 12:45 pm**

**BOLIVAR MUNICIPAL DOG SHELTER**
**54 RAILROAD AVE.**
**BOLIVAR NY 14715**

Inspector #: **79**
Inspector #: **074**

These are the findings of an inspection of your facility on the date(s) indicated above:

| | |
|---|---|
| **1. Shelter is structurally sound** | Yes |
| **2. Housing area and equipment is sanitized regularly** | No |
| *Walls and ledges of all runs are still dirty; trash left out in an open bag.* | |
| **3. Repairs are done when necessary** | Yes |
| **4. Dogs are handled safely** | Yes |
| **5. Adequate space is available for all dogs** | Yes |
| **6. Light is sufficient for observation** | Yes |
| **7. Ventilation is adequate** | Yes |
| **8. Drainage is adequate** | Yes |
| **9. Temperature extremes are avoided** | Yes |
| **10. Clean food and water is available and in ample amount** | Yes |
| **11. Veterinary care is provided when necessary** | Yes |
| **12. Dogs are euthanized humanely, by authorized personnel** | Yes |
| **13. Complete intake and disposition records are maintained for all seized dogs** | No |
| *Missing seizure/disposition records for both dogs previously housed in shelter (Bolivar).* | |
| **14. Dogs transferred for purposes of adoption in compliance with Article 7** | No |
| *Unable to determine due to missing records.* | |
| **15. Redemption period is observed before adoption, euthanasia or transfer** | No |
| *Unable to determine due to missing records.* | |
| **16. Owners of identified dogs are properly notified** | Yes |
| **17. Redeemed dogs are licensed before release** | No |
| *Unable to determine due to missing records.* | |
| **18. Proper impoundment fees paid before dogs are released** | No |
| *Unable to determine due to missing records.* | |
| **19. Written contract or lease with municipality** | Yes |

Town - City - Village Information for Inspection:

| TCV CODE | TCV NAME |
|---|---|
| 0214 | Town of Clarksville |
| 0229 | Town of Wirt |
| 0210 | Town of Bolivar |

REMARKS:

**The housing facility and the area immediately surrounding it shall be kept in a clean condition in order to maintain a healthy environment. This is accomplished by removing and destroying agents that are hazardous to animal health and by performing regular sanitation. Cleaning must be done frequently to remove disease hazards, pest infestation, and odors. Manure, urine, uneaten food, shed hair, soiled bedding, and any other organic matter must not accumulate inside animal enclosures and around the housing area. These wastes may need to be removed with scrub brushes, detergents and degreasers. Trash and waste products on the premises must be stored properly in leak proof, covered containers away from housing and food storage areas. This is necessary to minimize the risks of disease transmission, food contamination and vermin. At regular intervals, all stored trash and wastes must be removed from the premises. Good housekeeping and sanitary practices are essential for rodent and pest control. Empty feed bags, cans and any other garbage must not accumulate on the premises.**

**Records for all dogs seized and held at the shelter for Article 7 reasons must be complete at the time of inspection. This often is accomplished by communication between the municipal offices, the contracted shelter and the DCOs. According to Article 7, Section 113.4, every dog control officer, peace officer, when acting pursuant to his special duties or police officer shall promptly make and maintain a complete record of any seizure AND subsequent disposition of any dog.**

**According to Article 7, Sections 117.4 and 117.6, the DCO or shelter cannot release an "Article 7" dog unless the owner shows proof of a current license and proof that the correct impoundment fee has been paid; the new license number issued must also be recorded in order to determine compliance at the time of inspection.**

**Bolivar Town Clerk Amanda Gilliland provided electronic copies of the shelter contracts for the Towns of Wirt and Clarksville. It was reviewed that hard copies of the current contracts must be left at the shelter for future inspections.**

REPRESENTATIVE PRESENT FOR INSPECTION: **Amanda Gilliland**
TITLE: **Town Clerk**

REVIEWED BY: **Inspector #: 074**
REVIEWED DATE: **01/16/2025**