

## MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30**

Purpose: **Inspection**

DATE/TOA: **4/1/25 11:00 am**

**BURNS MUNICIPAL SHELTER  
 87 MAIN STREET  
 CANASERAGA NY 14822**

Inspector #: **80**

Inspector #: **79**

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These are the findings of an inspection of your facility on the date(s) indicated above:

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|--|----------------|
| <b>1. Shelter is structurally sound</b>  | Yes            |
| <b>2. Housing area and equipment is sanitized regularly</b>  | No             |
| <i>Water/food bowls and kennel not cleaned/disinfected since previous seized dog.</i>  |                |
| <b>3. Repairs are done when necessary</b>  | Yes            |
| <b>4. Dogs are handled safely</b>  | Yes            |
| <b>5. Adequate space is available for all dogs</b>   | Yes            |
| <b>6. Light is sufficient for observation</b>  | Yes            |
| <b>7. Ventilation is adequate</b>  | Yes            |
| <b>8. Drainage is adequate</b>   | Yes            |
| <b>9. Temperature extremes are avoided</b>   | Yes            |
| <b>10. Clean food and water is available and in ample amount</b>   | No             |
| <i>Open bags of food not stored in air tight container.</i>  |                |
| <b>11. Veterinary care is provided when necessary</b>  | Yes            |
| <b>12. Dogs are euthanized humanely, by authorized personnel</b>   | Yes            |
| <b>13. Complete intake and disposition records are maintained for all seized dogs</b>  | No             |
| <i>Dog license and impoundment fee not recorded for "Malachi" seized on 3/13/25; missing seizure/disposition record for "Malachi" seized on 3/27/25.</i> |                |
| <b>14. Dogs transferred for purposes of adoption in compliance with Article 7</b>  | No             |
| <i>Unable to determine due to missing records.</i>   |                |
| <b>15. Redemption period is observed before adoption, euthanasia or transfer</b>   | No             |
| <i>Unable to determine due to missing records.</i>   |                |
| <b>16. Owners of identified dogs are properly notified</b>   | No             |
| <i>Unable to determine due to missing records.</i>   |                |
| <b>17. Redeemed dogs are licensed before release</b>   | No             |
| <i>Unable to determine due to missing records.</i>   |                |
| <b>18. Proper impoundment fees paid before dogs are released</b>   | No             |
| <i>Unable to determine due to missing records.</i>   |                |
| <b>19. Written contract or lease with municipality</b>   | Not Applicable |
| <i>Municipality owned</i>  |                |

## Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
0211	Town of Burns

## REMARKS:

Records for all dogs seized and held at the shelter for Article 7 reasons must be complete at the time of inspection. This often is accomplished by communication between the municipal offices, the contracted shelter and the DCO. According to Article 7, Section 113.4, every dog control officer, peace officer, when acting pursuant to his special duties or police officer shall promptly make and maintain a complete record of any seizure AND subsequent disposition of any dog. According to Section 117.4, an impoundment fee must be collected for all dogs which are seized for Article 7 reasons. All impoundment fees collected must also be recorded somewhere within the disposition report in order to determine compliance at the time of inspection. The DCO or shelter cannot release an "Article 7" dog unless the owner shows proof of a current license and proof that the correct impoundment fee has been paid; the new license number issued must also be recorded.

Provided paper copy of seizure and disposition record template at inspection.

The housing facility and the area immediately surrounding it shall be kept in a clean condition in order to maintain a healthy environment. This is accomplished by removing and destroying agents that are hazardous to animal health and by performing regular sanitation. Cleaning must be done frequently to remove disease hazards, pest infestation, and odors. Manure, urine, uneaten food, shed hair, soiled bedding, and any other organic matter must not accumulate inside animal enclosures and around the housing area. These wastes may need to be removed with scrub brushes, detergents and degreasers. Enclosures must be cleaned and disinfected between seized dogs, at minimum.

All open feed should be stored in air tight containers in order to retain nutrients and prevent contamination or vermin infestation.

REPRESENTATIVE PRESENT FOR INSPECTION: John Owens Jr  
TITLE: DCO

REVIEWED BY: Inspector #: 64  
REVIEWED DATE: 04/07/2025