NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30** Purpose: **Complaint Inspection**

DATE/TOA: **5/28/25 10:00 am**

TOWN OF OLEAN SHELTER
C/O TOWN OF OLEAN
2634 STATE RTE 16N
OLEAN NY 14760

Inspector #: **074**
Inspector #: **79**

These are the findings of an inspection of your facility on the date(s) indicated above:

1. Shelter is structurally sound Yes

2. Housing area and equipment is sanitized regularly No

Upper walls in multiple runs have been chewed/scratched by dogs, exposing unsealed wood which can not be cleaned/sanitized properly. Rusted wire kennel panels can not be cleaned/sanitized properly. Spilled kibble on floor of main shelter entrance room.

3. Repairs are done when necessary No

Upper walls in multiple runs have been chewed/scratched by dogs, multiple wire kennel panels are rusted.

4. Dogs are handled safely No

No lid on trashcan; additional feed bag full of trash left out next to can.

5. Adequate space is available for all dogs Yes

6. Light is sufficient for observation Yes

Ceiling lighting provided in both shelter buildings.

7. Ventilation is adequate Yes

Windows/fans available for ventilation in primary shelter building, gable roof vents and side door left open for ventilation in secondary shelter building.

8. Drainage is adequate Yes

9. Temperature extremes are avoided Yes

10. Clean food and water is available and in ample amount Yes

11. Veterinary care is provided when necessary Yes

12. Dogs are euthanized humanely, by authorized personnel Yes

13. Complete intake and disposition records are maintained for all seized dogs No

Records not provided for all contracted municipalities; not up to date.

14. Dogs transferred for purposes of adoption in compliance with Article 7 No

Unable to determine due to unavailable records.

15. Redemption period is observed before adoption, euthanasia or transfer No

Unable to determine due to unavailable records.

16. Owners of identified dogs are properly notified Yes

17. Redeemed dogs are licensed before release No

Unable to determine due to unavailable records; No license number recorded for male brown Mastiff mix seized 7/19/24 in Town of Olean.

18. Proper impoundment fees paid before dogs are released No

Unable to determine due to unavailable records.

19. Written contract or lease with municipality Yes

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
0401	Town of Allegany
0413	Town of Hinsdale
0423	Town of Olean
0433	City of Olean

REMARKS:

All enclosures housing seized dogs must be structurally sound and kept in good repair to keep the dog contained and to protect it from injury. There must be no rust, jagged edges or sharp points. All surfaces within the primary enclosure must be replaced or repaired when worn or damaged. Dirty, rough and absorbent materials protect microorganisms and are difficult to clean, disinfect and deodorize. Repair or replace damaged sections to prevent dogs from ingesting any materials that may come loose from chewing and clawing the enclosure.

Trash and waste products on the premises must be stored properly in leak proof, covered containers away from housing and food storage areas. This is necessary to minimize the risks of disease transmission, food contamination and vermin. At regular intervals, all stored trash and wastes must be removed from the premises. Good housekeeping and sanitary practices are essential for rodent and pest control. Empty feed bags, cans and any other garbage must not accumulate on the premises.

Records for all dogs seized and held at the shelter for Article 7 reasons must be complete at the time of inspection. This often is accomplished by communication between the municipal offices, the contracted shelter and the DCO. According to Article 7, Section 113.4, every dog control officer, peace officer, when acting pursuant to his special duties or police officer shall promptly make and maintain a complete record of any seizure AND subsequent disposition of any dog.
Since shelter inspections are unannounced, copies of seizure and disposition reports and written contracts for all contracted municipalities must be left at the shelter and available for inspection.

According to Article 7, Sections 117.4 and 117.6, the DCO or shelter cannot release an "Article 7" dog unless the owner shows proof of a current license and proof that the correct impoundment fee has been paid; the new license number issued must also be recorded in order to determine compliance at the time of inspection. As discussed at the inspection, even if the dog is harbored in a different municipality or state, the owner must provide proof of licensing before release. A current license from another municipality/state is acceptable. If there is no licensing entity in the municipality where the dog is harbored, then the dog can always be licensed to wherever it is currently staying (e.g. a family member, campground/seasonal or friend's address) or even the town/city hall's address, but it MUST have a current license in order to be released.

A secondary shelter building has been added to use for additional holding space/ isolation if needed. Presently, it is only being used for storage, but it does have extra wire/metal kennels available for use. There was no heat source/insulation available in this building, so it is not approved for holding dogs during cold/inclement weather.

REPRESENTATIVE PRESENT FOR INSPECTION: **Sherry Lemon**
TITLE: **Olean Town Clerk**

REVIEWED BY: **Inspector #: 833**
REVIEWED DATE: **06/11/2025**