NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30** Purpose: **Inspection**

DATE/TOA: **2/18/26 3:00 pm**

Michael Cowles
543 Center Street
Cherry Creek NY 14723

Inspector #: **85**

These are the findings of an inspection of your facility on the date(s) indicated above:

1. Shelter is structurally sound	Yes
2. Housing area and equipment is sanitized regularly	Yes
3. Repairs are done when necessary	Yes
4. Dogs are handled safely	Yes
5. Adequate space is available for all dogs	Yes
6. Light is sufficient for observation	Yes
7. Ventilation is adequate	Yes
8. Drainage is adequate	Yes
9. Temperature extremes are avoided	Yes
10. Clean food and water is available and in ample amount	Yes
11. Veterinary care is provided when necessary	Yes
12. Dogs are euthanized humanely, by authorized personnel	Yes
13. Complete intake and disposition records are maintained for all seized dogs	No
Seizure and Disposition records not provided for Inspection.	
14. Dogs transferred for purposes of adoption in compliance with Article 7	No
Unable to determine due to seizure and disposition records not being provided for inspection.	
15. Redemption period is observed before adoption, euthanasia or transfer	No
Unable to determine due to seizure and disposition records not being provided for inspection.	
16. Owners of identified dogs are properly notified	Yes
17. Redeemed dogs are licensed before release	No
Unable to determine due to seizure and disposition records not being provided for inspection.	
18. Proper impoundment fees paid before dogs are released	No
Unable to determine due to seizure and disposition records not being provided for inspection.	
19. Written contract or lease with municipality	No
Written shelter contract with the Town of Cherry Creek not provided for inspection.	

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
0606	Town of Cherry Creek

REMARKS:

DCO Cowles is no longer using outdoor structure to house municipal dogs. Dogs are now exclusively held in mud room of home in a wire kennel.

Copies of seizure and disposition reports and written contracts must be left at the shelter and available for inspection for all contracted municipalities.

Records must be complete at the time of inspection. This often is accomplished by communication between the municipal offices, the contracted shelter and the DCO. According to Article 7, Section 113.4, every dog control officer, peace officer, when acting pursuant to his special duties or police officer shall promptly make and maintain a complete record of any seizure and subsequent disposition of any dog. Such record shall include, but not be limited to, a description of the dog, the date and hour of seizure, the official identification number of such dog, if any, the location where seized, the reason for seizure, and the owner's name and address, if known. Complete disposition information, including dates, must also be recorded. For example, the names and addresses of to whom/where the dog was adopted or transferred to, the veterinarian's name if the dog was euthanized, and the name/address of owner if redeemed. According to Section 117.4, an impoundment fee must be collected for all dogs which are seized for Article 7 reasons. All impoundment fees collected must also be recorded somewhere within the disposition report in order to determine compliance at the time of inspection. The DCO or shelter cannot release an "Article 7" dog unless the owner shows proof of a current license and proof that the correct impoundment fee has been paid; the new license number issued must also be recorded.

Discussed submitting transitional application as soon as possible to continue sheltering municipal dogs, deadline for this application was December 15, 2025.

REPRESENTATIVE PRESENT FOR INSPECTION: **Michael Cowles**
TITLE: **DCO**

REVIEWED BY: **Inspector #: 074**
REVIEWED DATE: **02/26/2026**