NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Satisfactory182** Purpose: **Inspection**

DATE/TOA: **6/4/12 12:30 pm**

NIAGARA CO SPCA
2100 LOCKPORT RD
NIAGARA FALLS NY 14304

Inspector #: **56**

These are the findings of an inspection of your facility on the date(s) indicated above:

1. Shelter is structurally sound	Yes
2. Housing area and equipment is sanitized regularly	Yes
3. Repairs are done when necessary	Yes
4. Dogs are handled safely	Yes
5. Adequate space is available for all dogs	Yes
6. Light is sufficient for observation	Yes
7. Ventilation is adequate	Yes
8. Drainage is adequate	Yes
9. Temperature extremes are avoided	Yes
10. Clean food and water is available and in ample amount	Yes
11. Veterinary care is provided when necessary	Yes

Dr. Freyberger and Grand Island Animal Hospital provide services.

At the time of inspection, a DCO reported by phone the seizure of a dog that sustained severe injuries after being hit by a car and asked shelter staff, who in turn consulted with Interim Director Amy Lewis, where he should take the dog. The inspector heard the conversation and advised that the DCO be told to take the dog to a veterinarian.

It was discussed with Interim Director Amy Lewis that any seized dog suffering from illness or serious injury must receive prompt and appropriate treatment by a licensed veterinarian and the dog be maintained in a state of comfort during the redemption period. Section 374.1 of Article 26 provides that if recommended by the veterinarian, in writing, the dog may be humanely euthanized prior to the end of the redemption period to eliminate any unreasonable suffering. If an animal is identified, an attempt should be made to notify the owner of record before such action is taken.

12. Dogs are euthanized humanely, by authorized personnel	Yes

Dr. Freyberger provides this service.

13. Complete intake and disposition records are maintained for all seized dogs	Yes
14. Dogs transferred for purposes of adoption in compliance with Article 7	Yes
15. Redemption period is observed before adoption, euthanasia or transfer	Yes
16. Owners of identified dogs are properly notified	Yes
17. Redeemed dogs are licensed before release	Yes
18. Proper impoundment fees paid before dogs are released	Yes
19. Written contract or lease with municipality	Yes

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
2904	Town of Lockport
2913	City of Lockport
2905	Town of Newfane
2906	Town of Niagara
2908	Town of Porter
2901	Town of Cambria
2911	Town of Wheatfield
2915	City of North Tonawanda
2914	City of Niagara Falls
2907	Town of Pendleton

REMARKS:

A physical inspection of the facility was conducted the afternoon of 6/1/12.

Record keeping was thoroughly examined. Records are kept on hard copy documents and a computer program that tracks all seizure and disposition information as well as veterinary care given the animal. (In some cases, the computer records did not match the hard copy information. Front Desk Supervisor Kathy Nawakowski said that the computer program, Pet Point, sometimes changes information after input and those working online in the program need to re-check for accuracy.)

The hard copy record may be a numbered receipt and/or a seizure and disposition report formerly known as a DL-18. A tracking sheet (formerly known as a DL-87) also is utilized and can have all required information recorded (but not all the information was entered on this record). The required information that is entered into written and computer records includes the location, date and time and reason for seizure, who seized the dog, a description of the dog, a license number if the dog was identified and the owner's name and address if known. Disposition information is documented on one or both hard copy records. For redeemed dogs, the license number, owner's name and address and the amount of the impoundment fee paid is recorded. For euthanasia, the reason for euthanasia is recorded on the computer record.

The contract established with a municipality calls for information to be recorded on a DL-18. The DL-18 is no longer a document required by the commissioner. However, a complete seizure and disposition report is still required to be made and maintained by the seizing officer or DCO who may ask that the shelter provide them with disposition information as the dog is the responsibility of the municipality until it is redeemed, euthanized or transferred for purposes of adoption. All seizure and disposition information can be recorded and maintained on the numbered receipt issued by the shelter. The tracking sheet also maintains all of the required information as well as allows ease of inspection of the seizure and disposition information. The tracking sheet should be organized by the date of seizure as a municipality may ask for information on the disposition of a dog and will minimally offer a date of seizure as a reference.

It is recommended that an inspection be conducted in six months due to a new board of directors and shelter director being named.

REPRESENTATIVE PRESENT FOR INSPECTION: **Amy Lewis and Kathy Nowakowski**
TITLE: **Interim Director / Front Desk S**

REVIEWED BY: **Inspector #: 14**
REVIEWED DATE: **06/20/2012**