

## MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30**Purpose: **Inspection**DATE/TOA: **11/1/12 11:45 am**

**REGIONAL ANIMAL SHELTER, INC.**  
**117 W. FULTON STREET**  
**GLOVERSVILLE NY 12078**

Inspector #: **54**


---

These are the findings of an inspection of your facility on the date(s) indicated above:

---

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                 |     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| <b>1. Shelter is structurally sound</b>                                                                                                                                                                                                                                                                                                                                                                                                         | Yes |
| <b>2. Housing area and equipment is sanitized regularly</b>                                                                                                                                                                                                                                                                                                                                                                                     | Yes |
| <b>3. Repairs are done when necessary</b>                                                                                                                                                                                                                                                                                                                                                                                                       | Yes |
| <b>4. Dogs are handled safely</b>                                                                                                                                                                                                                                                                                                                                                                                                               | Yes |
| <b>5. Adequate space is available for all dogs</b>                                                                                                                                                                                                                                                                                                                                                                                              | Yes |
| <i>Currently there are eight full size indoor/outdoor runs that are full plus four dogs that are housed in large wire crates set up in the office area.</i>                                                                                                                                                                                                                                                                                     |     |
| <b>6. Light is sufficient for observation</b>                                                                                                                                                                                                                                                                                                                                                                                                   | Yes |
| <b>7. Ventilation is adequate</b>                                                                                                                                                                                                                                                                                                                                                                                                               | Yes |
| <b>8. Drainage is adequate</b>                                                                                                                                                                                                                                                                                                                                                                                                                  | Yes |
| <i>There is a newly constructed exercise pen off of the office end of the building that has mainly top soil instead of gravel and does not appear to drain well. Use of this can be avoided in wet weather as it is for exercise only not primary housing. Suggested using rubber mats that are available until gravel or concrete can be applied.</i>                                                                                          |     |
| <b>9. Temperature extremes are avoided</b>                                                                                                                                                                                                                                                                                                                                                                                                      | Yes |
| <i>Heat is available in the office area and the dividing door to the kennel is left open for the heat to reach the kennel area. I advised that a thermometer should be placed on the far wall at dog level to monitor the temperature. The temperature should not drop below 50 degrees to maintain comfort of unacclimated dogs.</i>                                                                                                           |     |
| <b>10. Clean food and water is available and in ample amount</b>                                                                                                                                                                                                                                                                                                                                                                                | Yes |
| <b>11. Veterinary care is provided when necessary</b>                                                                                                                                                                                                                                                                                                                                                                                           | Yes |
| <b>12. Dogs are euthanized humanely, by authorized personnel</b>                                                                                                                                                                                                                                                                                                                                                                                | Yes |
| <i>This will be up to the City and the ACO to transport dogs to the veterinarian if euthanasia is necessary.</i>                                                                                                                                                                                                                                                                                                                                |     |
| <b>13. Complete intake and disposition records are maintained for all seized dogs</b>                                                                                                                                                                                                                                                                                                                                                           | No  |
| <i>Currently the only records maintained on the premise are only for the dogs that are present at the shelter. There is a computerized log of all dogs that have been redeemed or adopted, but it is incomplete.</i>                                                                                                                                                                                                                            |     |
| <b>14. Dogs transferred for purposes of adoption in compliance with Article 7</b>                                                                                                                                                                                                                                                                                                                                                               | Yes |
| <i>After five days for unidentified dogs the dogs are transferred to the Regional Animal Shelter, Inc. The ACO signs a transfer form that contains a description of the dog, date seized and date transferred. The Regional Animal Shelter, Inc has placed many dogs transferred in foster homes. I advised the shelter that these dogs are not exempt from having to obtain dog licenses from the municipality in which they are harbored.</i> |     |
| <b>15. Redemption period is observed before adoption, euthanasia or transfer</b>                                                                                                                                                                                                                                                                                                                                                                | No  |
| <i>Cannot ascertain this from the computerized records available.</i>                                                                                                                                                                                                                                                                                                                                                                           |     |
| <b>16. Owners of identified dogs are properly notified</b>                                                                                                                                                                                                                                                                                                                                                                                      | Yes |
| <b>17. Redeemed dogs are licensed before release</b>                                                                                                                                                                                                                                                                                                                                                                                            | Yes |
| <i>From the records provided, it appears that all dogs are licensed before release.</i>                                                                                                                                                                                                                                                                                                                                                         |     |

**18. Proper impoundment fees paid before dogs are released**

No

*Some redemption fees were waived by the shelter. Redemption fees were not charged to redeeming owners in a manner consistent with Article 7 requirements.*

**19. Written contract or lease with municipality**

Yes

*The lease needs revision with respect to the redemption/impoundment fees charged owners, and how these fees which are property of the municipality are to be handled.*

---

Town - City - Village Information for Inspection:

---

<b>TCV CODE</b>	<b>TCV NAME</b>
1711	City of Gloversville

REMARKS:

REPRESENTATIVE PRESENT FOR INSPECTION:  
TITLE: **President/ACO**

**Robin Markert/Richard Schuyler**

REVIEWED BY: **Inspector #: 50**  
REVIEWED DATE: **11/07/2012**