NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235



# MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30** Purpose: **Inspection**

DATE/TOA: **1/15/13 12:00 pm**

**HERKIMER COUNTY HS**
**514 RT 5S**
**MOHAWK NY 13407**

Inspector #: **54**

These are the findings of an inspection of your facility on the date(s) indicated above:

| | |
|---|---|
| **1. Shelter is structurally sound** | Yes |
| **2. Housing area and equipment is sanitized regularly** | Yes |
| **3. Repairs are done when necessary** | Yes |
| **4. Dogs are handled safely** | Yes |
| **5. Adequate space is available for all dogs** | Yes |
| **6. Light is sufficient for observation** | Yes |
| **7. Ventilation is adequate** | Yes |
| **8. Drainage is adequate** | Yes |
| **9. Temperature extremes are avoided** | Yes |
| **10. Clean food and water is available and in ample amount** | Yes |
| **11. Veterinary care is provided when necessary** | Yes |
| **12. Dogs are euthanized humanely, by authorized personnel** | Yes |
| **13. Complete intake and disposition records are maintained for all seized dogs** | Yes |
| **14. Dogs transferred for purposes of adoption in compliance with Article 7** | Yes |

*Current signed contracts were the old version. Amendments for the 2013 contracts will need to be sent/signed revising #8 to allow all seized dogs to be transferred to the HCHS after the expiration of the redemption period.*

| | |
|---|---|
| **15. Redemption period is observed before adoption, euthanasia or transfer** | Yes |
| **16. Owners of identified dogs are properly notified** | Yes |
| **17. Redeemed dogs are licensed before release** | Yes |
| **18. Proper impoundment fees paid before dogs are released** | Yes |
| **19. Written contract or lease with municipality** | No |

*No signed contract for 2013 shelter services for the following; Town's of Frankfort, Herkimer, Little Falls & Stark. City of Little Falls.*

Town - City - Village Information for Inspection:

| TCV CODE | TCV NAME |
|---|---|
| 2104 | Town of Frankfort |
| 2102 | Town of Danube |
| 2106 | Town of Herkimer |
| 2107 | Town of Litchfield |
| 2109 | Town of Manheim |
| 2112 | Town of Ohio |
| 3619 | Town of Richfield |
| 2101 | Town of Columbia |
| 2114 | Town of Salisbury |
| 2116 | Town of Stark |
| 2117 | Town of Warren |
| 2120 | City of Little Falls |
| 2105 | Town of German Flatts |
| 2108 | Town of Little Falls |

REMARKS:

**A few DCO/ACO's with local villages and or towns are indicating reasons for seizure on the 'Seizure & Disposition' form that are not Article 7 seizures and therefore there are no statutory holding periods. Some of the reasons for seizure indicated were; abandonment, DCO ordered to seize by the police and owner surrender unable to care for.**

**The contract between the towns/villages and the HCHS states in section 1. that the HCHS will hold impounded dogs that are:**

**A. Seized in violation of Town leash ordinances or other local dog ordinances; B. Seized in violation of NYS Ag & Mkts Law, Article 7 and: C. Impounded following a motor vehicle accident.**

REPRESENTATIVE PRESENT FOR INSPECTION: **Joanne Johnson**
TITLE: **Shelter Manager**

REVIEWED BY: **Inspector #: 50**
REVIEWED DATE: **01/18/2013**