

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Satisfactory182**Purpose: **Inspection**DATE/TOA: **3/21/13 1:30 pm**

NORTH COUNTRY SPCA
7700 State Rt. 9N
Elizabethtown NY 12932

Inspector #: **65**

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|---|----------------|
| 1. Shelter is structurally sound | Yes |
| 2. Housing area and equipment is sanitized regularly | Yes |
| <i>Inadequate sealant on concrete kennel floor surfaces is complicating daily cleaning procedures, allowing odor retention and also preventing effective sanitization by allowing absorption of bacteria & viruses into the concrete. Application of more/better sealant as soon as possible is strongly recommended.</i> | |
| 3. Repairs are done when necessary | Yes |
| 4. Dogs are handled safely | Yes |
| 5. Adequate space is available for all dogs | Yes |
| <i>Only one kennel and no water supply in DCO drop-off area. Advised that at least two large, secure crates, several bowls and a supply of fresh water must be available in the drop-off area at all times when the shelter is closed.</i> | |
| 6. Light is sufficient for observation | Yes |
| 7. Ventilation is adequate | Yes |
| 8. Drainage is adequate | Yes |
| <i>Rubber stall mats have been put installed in outdoor pens.</i> | |
| 9. Temperature extremes are avoided | Yes |
| <i>Outdoor pens have no doghouses or protection from inclement weather and are currently used for short periods of exercise only. Improvements are planned for spring as weather allows.</i> | |
| 10. Clean food and water is available and in ample amount | Yes |
| <i>Advised that bowls and fresh supply of water must be available in DCO drop off area at all times when the shelter is closed.</i> | |
| 11. Veterinary care is provided when necessary | Yes |
| 12. Dogs are euthanized humanely, by authorized personnel | Yes |
| 13. Complete intake and disposition records are maintained for all seized dogs | Yes |
| <i>Shelter is establishing new computerized record-keeping system, but will still use some paper records as well.</i> | |
| 14. Dogs transferred for purposes of adoption in compliance with Article 7 | Not Applicable |
| 15. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 16. Owners of identified dogs are properly notified | Yes |
| 17. Redeemed dogs are licensed before release | Yes |
| 18. Proper impoundment fees paid before dogs are released | Yes |
| <i>Shelter is establishing a new, more uniform system of collecting & recording impoundment fees.</i> | |
| 19. Written contract or lease with municipality | Yes |
| <i>Towns of Elizabethtown and Jay have yet to return signed contracts, though have indicated they intend to renew. Advised not to accept dogs from these towns until contracts have been received.</i> | |

Town - City - Village Information for Inspection:

<u>TCV CODE</u>	<u>TCV NAME</u>
1504	Town of Essex
1501	Town of Chesterfield
1506	Town of Keene
1507	Town of Lewis
1509	Town of Moriah
1510	Town of Newcomb
1512	Town of North Hudson
1518	Town of Wilmington
1516	Town of Westport
1517	Town of Willsboro

REMARKS:

First inspection of brand new facility. Viewed new computer record-keeping system and reviewed records brought over from old facility. Advised of changes to Articles 7 & 26.

REPRESENTATIVE PRESENT FOR INSPECTION:

Pam Rock/Jessica Hartley

REVIEWED BY:

TITLE: **Shelter Mgr/Executive Directo**

REVIEWED DATE: **03/25/2013**