NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30** Purpose: **Inspection**

DATE/TOA: **5/3/13 11:00 am**

BUFFALO CITY SHELTER
380 NORTH OAK STREET
BUFFALO NY 14213

Inspector #: **56**

These are the findings of an inspection of your facility on the date(s) indicated above:

1. Shelter is structurally sound	Yes
2. Housing area and equipment is sanitized regularly	Yes
3. Repairs are done when necessary	No

Walls and doors could use a fresh coat of paint as signs of wear and tear are noticeable .

Eleven (11) dog kennels were in need of repairs to panel walls that had been chewed and small pieces pulled off in some cases. None of the damaged areas pose a threat to the safety of the dogs housed within the kennels. A list was compiled of the kennels that need repairs and a copy given to Director Kelly McCartney on 5/1/13.

4. Dogs are handled safely	Yes
5. Adequate space is available for all dogs	Yes
6. Light is sufficient for observation	Yes
7. Ventilation is adequate	Yes
8. Drainage is adequate	Yes
9. Temperature extremes are avoided	Yes
10. Clean food and water is available and in ample amount	Yes
11. Veterinary care is provided when necessary	Yes

Buffalo Small Animal Hospital and McClelland Small Animal Hospital provide services.

12. Dogs are euthanized humanely, by authorized personnel	Yes

Buffalo Small Animal Hospital provides this service.

13. Complete intake and disposition records are maintained for all seized dogs	Yes

Hard copy records were found to be incomplete. Complete records are maintained on Pet Point, an on-line independent record keeping program for shelters.

14. Dogs transferred for purposes of adoption in compliance with Article 7	Yes

Some dogs were transferred to incorporated rescue groups.

15. Redemption period is observed before adoption, euthanasia or transfer	No

Three (3) dogs were euthanized one day prior to the end of the redemption period. They are identified with shelter control numbers 17142742, 17363537 and 18694507.

16. Owners of identified dogs are properly notified	Yes
17. Redeemed dogs are licensed before release	Yes
18. Proper impoundment fees paid before dogs are released	Yes
19. Written contract or lease with municipality	Not Applicable

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
1426	City of Buffalo

REMARKS:

A thorough physical inspection of the shelter was conducted on 5/1/13 at 2:00 pm. A quick walk through was done 5/3/13. Records were not available for inspection on 5/1/13 as complete seizure and disposition reports are kept on Pet Point and Account Clerk Susan Ward was unavailable. Susan can generate reports while other staff can only bring up for review one record at s time. Other hard copy records were found to be incomplete.
Susan provided access to the computer reports on 5/3/13. The findings in this report are from both inspections.
Section 78.1 of Title 1 of NYS Compilation of Codes, Rules and Regulations requires that all records be maintained and made available for inspection upon request. It is expected that records will be made immediately available at future inspections.

Regarding the cleanliness of general areas of the facility on both 5/1/13 and 5/3/13, all animal housing areas were clean and disinfected but the entryway, reception area and the animal/adopter meeting room had dog and cat hair, cat litter and bits of dog food on the floors. Cat and dog hair was very noticeable on the chairs and bench on 5/3/13. Shelter Director Kelly McCartney said that the floor cleaning machine was not working and needed repair so volunteers and staff were being relied upon for upkeep of the floors and animal/adopter greeting room.

REPRESENTATIVE PRESENT FOR INSPECTION: **Susan Ward**
TITLE: **Account Clerk**

REVIEWED BY: **Inspector #: 14**
REVIEWED DATE: **05/16/2013**