

## MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30**

Purpose: **Inspection**

DATE/TOA: **4/3/14 2:30 pm**

**CLARE MUNICIPAL SHELTER**  
**3411 CR 27**  
**RUSSELL NY 13684**

Inspector #: **65**

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These are the findings of an inspection of your facility on the date(s) indicated above:

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|--|----------------|
| <b>1. Shelter is structurally sound</b>  | Yes            |
| <b>2. Housing area and equipment is sanitized regularly</b>  | Yes            |
| <b>3. Repairs are done when necessary</b>  | Not Applicable |
| <i>New shelter-no repairs yet needed</i>   |                |
| <b>4. Dogs are handled safely</b>  | Yes            |
| <b>5. Adequate space is available for all dogs</b>   | Yes            |
| <b>6. Light is sufficient for observation</b>  | Yes            |
| <b>7. Ventilation is adequate</b>  | Yes            |
| <b>8. Drainage is adequate</b>   | Yes            |
| <b>9. Temperature extremes are avoided</b>   | Yes            |
| <b>10. Clean food and water is available and in ample amount</b>   | Yes            |
| <b>11. Veterinary care is provided when necessary</b>  | Not Applicable |
| <b>12. Dogs are euthanized humanely, by authorized personnel</b>   | Not Applicable |
| <b>13. Complete intake and disposition records are maintained for all seized dogs</b>  | No             |
| <i>Complete record not maintained for the one dog seized &amp; held at shelter-record generated during inspection.<br/>       Reviewed record-keeping requirements &amp; provided template forms to be kept available at town barn</i> |                |
| <b>14. Dogs transferred for purposes of adoption in compliance with Article 7</b>  | Not Applicable |
| <b>15. Redemption period is observed before adoption, euthanasia or transfer</b>   | Not Applicable |
| <b>16. Owners of identified dogs are properly notified</b>   | Not Applicable |
| <b>17. Redeemed dogs are licensed before release</b>   | No             |
| <i>Dog was released to owner from pound with no verification of licensure. Reviewed licensing regulations</i>  |                |
| <b>18. Proper impoundment fees paid before dogs are released</b>   | No             |
| <i>Dog was released from pound without payment of proper impoundment fee. Reviewed impoundment fee regulations</i>   |                |
| <b>19. Written contract or lease with municipality</b>   | Not Applicable |

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Town - City - Village Information for Inspection:

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<u>TCV CODE</u>	<u>TCV NAME</u>
4003	Town of Clare

## REMARKS:

**Shelter Manager difficult to reach and late for appointment with no key for access to Town Barn where shelter supplies & equipment are stored. Shelter manager to obtain key from town supervisor as soon as possible.**

REPRESENTATIVE PRESENT FOR INSPECTION:  
TITLE: **Shelter Mgr/Clare Town Council**

**Dan Finley/Pam & Richard  
Hance**

REVIEWED BY:  
REVIEWED DATE: **04/10/2014**