

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Satisfactory182**

Purpose: **Inspection**

DATE/TOA: **4/9/14 1:00 pm**

**SPCA OF WESTCHESTER
 590 NORTH STATE ROAD
 BRIARCLIFF MANOR NY 10510**

Inspector #: **18**

Inspector #: **67**

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|--|-----|
| 1. Shelter is structurally sound | Yes |
| <i>Some of the floors need repairs and re-sealing. Continuing maintenance is being done.</i> | |
| 2. Housing area and equipment is sanitized regularly | Yes |
| 3. Repairs are done when necessary | No |
| <i>Some of the floors are in need of repairs and re-sealing.</i> | |
| 4. Dogs are handled safely | Yes |
| 5. Adequate space is available for all dogs | Yes |
| 6. Light is sufficient for observation | Yes |
| 7. Ventilation is adequate | Yes |
| 8. Drainage is adequate | Yes |
| 9. Temperature extremes are avoided | Yes |
| 10. Clean food and water is available and in ample amount | Yes |
| 11. Veterinary care is provided when necessary | Yes |
| 12. Dogs are euthanized humanely, by authorized personnel | Yes |
| 13. Complete intake and disposition records are maintained for all seized dogs | Yes |
| <i>The records are available in a mixture of hard copies and computer records. Something that contains all the information that a DL-18 contained should be used. The form also needs to contain transfer information.</i> | |
| 14. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| 15. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 16. Owners of identified dogs are properly notified | Yes |
| <i>The DCO's are responsible for contacting owners of identified dogs.</i> | |
| 17. Redeemed dogs are licensed before release | Yes |
| 18. Proper impoundment fees paid before dogs are released | Yes |
| 19. Written contract or lease with municipality | Yes |
| <i>The contracts are renewed annually Jan/June/July</i> | |

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
5502	Town of Cortlandt
5524	Village of Briarcliff Manor
5527	Village of Croton-On-Hudson
5534	Town of Mount Kisco
5508	Town of Mount Pleasant
5509	Town of New Castle
5510	Town of North Castle
5512	Town of Ossining
5516	Town of Yorktown
5526	Village of Buchanan
5536	Village of Ossining
5539	Village of Pleasantville
5535	Village of Sleepy Hollow
5519	City of Peekskill
5521	City of White Plains

REMARKS:

The dispositions on the seized dogs, were able to be found but it was complicated. A system needs to be put in place to separate municipality dogs from the rest of the dogs so that seizure and disposition can easily be looked at and DCO/ACO's can complete their records easily. I spoke with Shannon on 4/11/14 and explained what needed to be done. I will email her the updated pseudo DL-18 form that we have.

REPRESENTATIVE PRESENT FOR INSPECTION: **Kris Cialini**
TITLE: **Office Manager**

REVIEWED BY:
REVIEWED DATE: **04/22/2014**