

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30**

Purpose: **Inspection**

DATE/TOA: **9/12/14 1:15 pm**

**CORTLAND CO SPCA
 879 MCLEAN RD
 CORTLAND NY 13045**

Inspector #: **20**

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|---|-----|
| 1. Shelter is structurally sound | Yes |
| 2. Housing area and equipment is sanitized regularly | Yes |
| 3. Repairs are done when necessary | Yes |
| 4. Dogs are handled safely | Yes |
| 5. Adequate space is available for all dogs | Yes |
| 6. Light is sufficient for observation | Yes |
| 7. Ventilation is adequate | Yes |
| 8. Drainage is adequate | Yes |
| 9. Temperature extremes are avoided | Yes |
| 10. Clean food and water is available and in ample amount | Yes |
| 11. Veterinary care is provided when necessary | Yes |
| 12. Dogs are euthanized humanely, by authorized personnel | Yes |
| 13. Complete intake and disposition records are maintained for all seized dogs | No |
| <i>License numbers are missing on about half of the redemptions. When the town halls are closed the SPCA collects the license money and sends it to the town clerks but the license numbers aren't being e-mailed back to the shelter so they can complete the seizure/disposition forms.</i> | |
| 14. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| 15. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 16. Owners of identified dogs are properly notified | Yes |
| 17. Redeemed dogs are licensed before release | Yes |
| 18. Proper impoundment fees paid before dogs are released | Yes |
| 19. Written contract or lease with municipality | Yes |

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
1104	Town of Freetown
1102	Town of Cortlandville
1107	Town of Lapeer
0808	Town of Lincklaen
1108	Town of Marathon
1116	City of Cortland
1111	Town of Solon

REMARKS:

REPRESENTATIVE PRESENT FOR INSPECTION:
TITLE: **asst. shelter manager**

Tiffany Lyon

REVIEWED BY: **Inspector #: 14**
REVIEWED DATE: **09/15/2014**