

## MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Satisfactory365**

Purpose: **Inspection**

DATE/TOA: **10/8/14 2:30 pm**

**POTSDAM HS  
 17 MADRID AVENUE  
 POTSDAM NY 13676**

Inspector #: **65**

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These are the findings of an inspection of your facility on the date(s) indicated above:

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|--|----------------|
| <b>1. Shelter is structurally sound</b>  | Yes            |
| <b>2. Housing area and equipment is sanitized regularly</b>  | Yes            |
| <b>3. Repairs are done when necessary</b>  | Yes            |
| <b>4. Dogs are handled safely</b>  | Yes            |
| <b>5. Adequate space is available for all dogs</b>   | Yes            |
| <b>6. Light is sufficient for observation</b>  | Yes            |
| <b>7. Ventilation is adequate</b>  | Yes            |
| <b>8. Drainage is adequate</b>   | Yes            |
| <b>9. Temperature extremes are avoided</b>   | Yes            |
| <b>10. Clean food and water is available and in ample amount</b>   | Yes            |
| <b>11. Veterinary care is provided when necessary</b>  | Yes            |
| <b>12. Dogs are euthanized humanely, by authorized personnel</b>   | Yes            |
| <b>13. Complete intake and disposition records are maintained for all seized dogs</b>  | Yes            |
| <b>14. Dogs transferred for purposes of adoption in compliance with Article 7</b>  | Yes            |
| <b>15. Redemption period is observed before adoption, euthanasia or transfer</b>   | Yes            |
| <b>16. Owners of identified dogs are properly notified</b>   | Not Applicable |
| <i>DCOs are responsible for owner notification</i>   |                |
| <b>17. Redeemed dogs are licensed before release</b>   | Yes            |
| <i>All redeemed dogs now licensed before release. DCOs were notified of dogs previously released without licenses and have ensured that those being kept in contracted towns have since been licensed. The license numbers have been added to the shelter's records.</i> |                |
| <b>18. Proper impoundment fees paid before dogs are released</b>   | Yes            |
| <b>19. Written contract or lease with municipality</b>   | Yes            |

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Town - City - Village Information for Inspection:

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<b>TCV CODE</b>	<b>TCV NAME</b>
4001	Town of Brasher
4004	Town of Clifton
4005	Town of Colton
4013	Town of Hermon
4014	Town of Hopkinton
4016	Town of Lisbon
4022	Town of Norfolk
4024	Town of Parishville
4028	Town of Potsdam
4031	Town of Stockholm
4015	Town of Lawrence

REMARKS:

REPRESENTATIVE PRESENT FOR INSPECTION:  
TITLE: **Shelter Manager/Office Manag**

**Alysia Maynard/ Bonnie  
Peryer**

REVIEWED BY: **Inspector #: 50**  
REVIEWED DATE: **10/16/2014**