NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30** Purpose: **Inspection**

DATE/TOA: **3/6/15 12:00 pm**

ORLEANS COUNTY ANIMAL SHELTER
4125 RT 98
ALBION NY 14411

Inspector #: **56**

These are the findings of an inspection of your facility on the date(s) indicated above:

1. Shelter is structurally sound	Yes
2. Housing area and equipment is sanitized regularly	Yes
3. Repairs are done when necessary	Yes
4. Dogs are handled safely	Yes
5. Adequate space is available for all dogs	Yes
6. Light is sufficient for observation	Yes
7. Ventilation is adequate	Yes
8. Drainage is adequate	Yes
9. Temperature extremes are avoided	Yes
10. Clean food and water is available and in ample amount	Yes
11. Veterinary care is provided when necessary	Yes

Bare Animal Hospital or Monroe Veterinary Associates provide services.

12. Dogs are euthanized humanely, by authorized personnel	Yes

NYS Health Department Euthanasia Technician Certificate #584, expiring 2/25/16, is on file for ACO Kathy Smith.

13. Complete intake and disposition records are maintained for all seized dogs	No

The Village of Albion DCO handles most redemptions of dogs seized in that village. A record of the fee collected by the village clerk was not provided to the shelter.

14. Dogs transferred for purposes of adoption in compliance with Article 7	Yes

Dogs were transferred to incorporated rescues Pals 4 Pets and Buffalo CARES.

15. Redemption period is observed before adoption, euthanasia or transfer	Yes
16. Owners of identified dogs are properly notified	Yes
17. Redeemed dogs are licensed before release	Yes
18. Proper impoundment fees paid before dogs are released	Yes

For dogs seized in the Village of Albion, the Village DCO handles the collection of additional impoundment fees set by the Village. See REMARKS.

19. Written contract or lease with municipality	No

There was no contract on file with the Secretary to the Sheriff for the Villages of Albion, Holley and Medina. See REMARKS.

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
3405	Town of Gaines
3401	Town of Albion
3403	Town of Carlton
3404	Town of Clarendon
3406	Town of Kendall
3410	Town of Yates
3412	Village of Albion
3409	Town of Shelby
3402	Town of Barre
3407	Town of Murray
3408	Town of Ridgeway

REMARKS:

Village of Albion DCO Harry Papponetti was also present for part of the inspection.

Orleans County ACO Kathy Smith supervises the shelter and handles redemptions of dogs and collection of impoundment fees in most cases. For dogs seized in the Village of Albion, the Village DCO handles almost all of those redemptions. Albion charges an impoundment fee separate from that of the shelter and a record of that payment is on file with the Village DCO. Documentation of that Village fee is not always recorded in the shelter records. Shelter records should accurately reflect those made and maintained by the DCO.

Contracts have been established with each town in the county. As a village lies within a town, contract language should be reviewed by a municipal attorney as to whether the villages of Albion, Holley and Medina are included in these contracts. If determined by the attorney that they are not, then a separate contract with each village should be established.

It was discussed with ACO Smith and DCO Papponetti that sick or injured dogs must be provided with prompt and appropriate medical care as directed by a veterinarian. Such care may be limited to making the dog comfortable and without physical suffering. It is not acceptable to deliver a dog in need of veterinary care to a shelter and leave it in a cage when no arrangements have been made for treatment. Clarification of responsibilities for veterinary care can be addressed in shelter contracts.

REPRESENTATIVE PRESENT FOR INSPECTION: **Kathy Smith**
TITLE: **ACO**

REVIEWED BY: **Inspector #: 14**
REVIEWED DATE: **03/20/2015**