NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Satisfactory182** Purpose: **Inspection**

DATE/TOA: **10/6/15 12:45 pm**

CANISTEO MUNICIPAL SHELTER
67 DEPOT ST.
CANISTEO NY 14823

Inspector #: **809**

These are the findings of an inspection of your facility on the date(s) indicated above:

1. Shelter is structurally sound	Yes
2. Housing area and equipment is sanitized regularly	Yes
3. Repairs are done when necessary	Yes
4. Dogs are handled safely	Yes
5. Adequate space is available for all dogs	Yes
6. Light is sufficient for observation	Yes
7. Ventilation is adequate	No

There is an exhaust fan in place and windows can be opened. However, the exhaust fan is not big enough for the size of the building and there is still a distinct "doggy odor" in this kennel. The kennel is clean.

8. Drainage is adequate	Yes
9. Temperature extremes are avoided	Yes

Space heaters are in place.

10. Clean food and water is available and in ample amount	Yes
11. Veterinary care is provided when necessary	Yes
12. Dogs are euthanized humanely, by authorized personnel	Yes
13. Complete intake and disposition records are maintained for all seized dogs	Yes
14. Dogs transferred for purposes of adoption in compliance with Article 7	Yes
15. Redemption period is observed before adoption, euthanasia or transfer	Yes
16. Owners of identified dogs are properly notified	Not Applicable
17. Redeemed dogs are licensed before release	No

There were three dogs that were redeemed. The license information is missing from the paperwork.

18. Proper impoundment fees paid before dogs are released	Yes
19. Written contract or lease with municipality	No

There is not a current contract with the town of Hartsville, The last contract is dated 5/14/13. There is a misunderstanding regarding the person responsible for the disposition of the dogs for each township. This resulted in the town of Hartsville being charged a large sum of money for "boarding" until the dog was humanely euthanized after 3 months in the shelter. This needs to be resolved.

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
4607	Town of Canisteo
4615	Town of Hartsville
4619	Town of Jasper

REMARKS:

The shelter is in good condition, although the ventilation could still be improved. It is recommended that a larger exhaust fan be considered for purchase in the near future.

All paperwork is in order except for recording license numbers on the paperwork for three redeemed dogs.

The contract with the town of Hartsville is in place until 2020. It is strongly recommended that the contract be changed so that it is renewed on a yearly basis in order to review the contract and specifically state what responsibilities are assigned to the DCOs in Canisteo and Hartsville. It is recommended that the town of Canisteo be responsible for the disposition of all of the town of Hartsville dogs since there has been a lack of communication between the two towns. This resulted in the town of Hartsville having been given a bill for a daily boarding charge of three months on a dog that was eventually euthanized.

REPRESENTATIVE PRESENT FOR INSPECTION: **Gary Hadsell**
TITLE: **shelter manager**

REVIEWED BY:
REVIEWED DATE: **10/16/2015**