

MUNICIPAL SHELTER INSPECTION REPORT - DL-90Rating: **Satisfactory365**Purpose: **Inspection**DATE/TOA: **11/12/15 11:00 am****TOWN OF HAMLIN DOG SHELTER
80 RAILROAD AVE
HAMLIN NY 14464**Inspector #: **56**

 These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|---|----------------|
| 1. Shelter is structurally sound | Yes |
| 2. Housing area and equipment is sanitized regularly | Yes |
| 3. Repairs are done when necessary | Yes |
| 4. Dogs are handled safely | Yes |
| 5. Adequate space is available for all dogs | Yes |
| 6. Light is sufficient for observation | Yes |
| 7. Ventilation is adequate | Yes |
| 8. Drainage is adequate | Yes |
| 9. Temperature extremes are avoided | Yes |
| 10. Clean food and water is available and in ample amount | Yes |
| 11. Veterinary care is provided when necessary | Yes |
| 12. Dogs are euthanized humanely, by authorized personnel | Yes |
| 13. Complete intake and disposition records are maintained for all seized dogs | Yes |
| 14. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| 15. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 16. Owners of identified dogs are properly notified | Not Applicable |
| <i>The DCO handles owner notification.</i> | |
| 17. Redeemed dogs are licensed before release | Yes |
| <i>The shelter verifies dogs are licensed prior to release.</i> | |
| 18. Proper impoundment fees paid before dogs are released | Yes |
| <i>SEE REMARKS</i> | |
| 19. Written contract or lease with municipality | Yes |

 Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
2603	Town of Clarkson
2606	Town of Hamlin
2611	Town of Parma

REMARKS:

DCO Dave Maynard and Asst. DCO Caroline Thompson manage the shelter.

Regarding impoundment fees: It was discussed that dogs are seized with the intent to impound them in order to receive proper care. Impoundment fees therefore may include a seizure fee as well as a boarding fee. In order to treat all persons fairly, impoundment fees must be collected by the proper person in the amount set forth in each municipality's local ordinance and contract with the shelter. It is recommended that any change in a fee be set by resolution of the towns' boards.

REPRESENTATIVE PRESENT FOR INSPECTION: **Dave Maynard**
 TITLE: **DCO**

REVIEWED BY: **Inspector #: 14**
 REVIEWED DATE: **11/16/2015**