NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Satisfactory365** Purpose: **Inspection**

DATE/TOA: **12/2/15 11:20 pm**

ONTARIO COUNTY HS
2976 COUNTY RD 48
CANANDAIGUA NY 14424

Inspector #: **56**

These are the findings of an inspection of your facility on the date(s) indicated above:

1. Shelter is structurally sound	Yes
2. Housing area and equipment is sanitized regularly	Yes
3. Repairs are done when necessary	Yes
4. Dogs are handled safely	Yes
5. Adequate space is available for all dogs	Yes
6. Light is sufficient for observation	Yes
7. Ventilation is adequate	Yes
8. Drainage is adequate	Yes
9. Temperature extremes are avoided	Yes
10. Clean food and water is available and in ample amount	Yes
11. Veterinary care is provided when necessary	Yes
12. Dogs are euthanized humanely, by authorized personnel	Yes
13. Complete intake and disposition records are maintained for all seized dogs	Yes
14. Dogs transferred for purposes of adoption in compliance with Article 7	Yes
15. Redemption period is observed before adoption, euthanasia or transfer	Yes
16. Owners of identified dogs are properly notified	Yes
17. Redeemed dogs are licensed before release	Yes
18. Proper impoundment fees paid before dogs are released	Yes
19. Written contract or lease with municipality	Yes

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
3204	Town of East Bloomfield
3205	Town of Farmington
3201	Town of Bristol
3202	Town of Canadice
3203	Town of Canandaigua
3207	Town of Gorham
3208	Town of Hopewell
3209	Town of Manchester
3210	Town of Naples
3211	Town of Phelps
3212	Town of Richmond
3213	Town of Seneca
3214	Town of South Bristol
3215	Town of Victor
3216	Town of West Bloomfield
3217	City of Canandaigua
3218	City of Geneva
3206	Town of Geneva

REMARKS:

The shelter was physically inspected on 11/30/15 with Animal Control Officer Bill McGuigan. The office manager was not available at the time. Complete paperwork was reviewed with the office manager on 12/2/15. Seizure and disposition information is maintained on an original document and then copied onto a log form. The same information is then entered on a computer program. It was discussed that when the office manager is off, another staff member must be able to access the records and have knowledge of the recording system.

Impoundment fees are set by resolution of the Ontario County Legislature and include seizure and boarding fees. The boarding fee was not consistently collected. It was discussed that fees are to be applied as provided for in the resolution in order to be fair and equitable to all.

Cinder blocks that makeup the dog runs were damp from cleaning. Mortar was missing between some cinder blocks. It was discussed that repairs to the block and application of a sealant would make surfaces impervious to liquids that cause damage. Impervious surfaces are also resistant to the accumulation of organisms that can cause disease. Resistant surfaces also dry off faster which reduces humidity and provides a more comfortable environment for the animals.

REPRESENTATIVE PRESENT FOR INSPECTION: **Bill McGuigan / Laura Pugliese**
TITLE: **Chief / Office Manager**

REVIEWED BY: **Inspector #: 14**
REVIEWED DATE: **12/04/2015**