

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30**

Purpose: **Inspection**

DATE/TOA: **5/3/16 11:45 am**

**PICK OF THE LITTER SHELTER-PATTY BUSH, OWNER
 1805 ELMWOOD AVENUE EXT
 FALCONER NY 14733**

Inspector #: **68**

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|--|-----|
| 1. Shelter is structurally sound | Yes |
| 2. Housing area and equipment is sanitized regularly | Yes |
| 3. Repairs are done when necessary | Yes |
| 4. Dogs are handled safely | Yes |
| 5. Adequate space is available for all dogs | Yes |
| 6. Light is sufficient for observation | Yes |
| 7. Ventilation is adequate | Yes |
| 8. Drainage is adequate | Yes |
| 9. Temperature extremes are avoided | Yes |
| 10. Clean food and water is available and in ample amount | Yes |
| 11. Veterinary care is provided when necessary | Yes |
| 12. Dogs are euthanized humanely, by authorized personnel | Yes |
| 13. Complete intake and disposition records are maintained for all seized dogs | No |
| <i>Upon deeper evaluation of DCO records, 51 Dog Seizure and Disposition forms are missing and re-evaluation of the records at the shelter, these records are still missing.</i> | |
| 14. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| 15. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 16. Owners of identified dogs are properly notified | Yes |
| 17. Redeemed dogs are licensed before release | Yes |
| 18. Proper impoundment fees paid before dogs are released | Yes |
| 19. Written contract or lease with municipality | Yes |

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
0616	Town of Kiantone
0629	City of Jamestown

REMARKS:

On 5/23/2016, DCO Greg Fye's DCO records were reviewed and found to lack a number of dispositions on dogs that were seized. Records were reviewed at the shelter and also found to be missing disposition reports.

Reports were reviewed at the shelter with Greg Fye and Patty Bush looking for the missing reports. It was agreed upon that Patty needs to change her filing system to find reports and check to ensure all the reports are complete.

It was mentioned from both DCO Greg and Patty that sometimes the reports are thrown away because the owners of the dog have proof of license or are from out of town. It was enforced that this is not to be done, all reports must be kept for all dogs seized.

REPRESENTATIVE PRESENT FOR INSPECTION: **Patty Bush**

TITLE: **Owner**

REVIEWED BY: **Inspector #: 14**

REVIEWED DATE: **06/09/2016**