NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30** Purpose: **Inspection**

DATE/TOA: **6/6/17 1:30 pm**

SPCA OF JEFFERSON COUNTY
25056 WATER ST
WATERTOWN NY 13601

Inspector #: **64**

These are the findings of an inspection of your facility on the date(s) indicated above:

1. Shelter is structurally sound	Yes
2. Housing area and equipment is sanitized regularly	Yes
3. Repairs are done when necessary	Yes
4. Dogs are handled safely	Yes
5. Adequate space is available for all dogs	Yes
6. Light is sufficient for observation	Yes
7. Ventilation is adequate	Yes
8. Drainage is adequate	Yes
9. Temperature extremes are avoided	Yes
10. Clean food and water is available and in ample amount	Yes
11. Veterinary care is provided when necessary	Yes
12. Dogs are euthanized humanely, by authorized personnel	Yes
13. Complete intake and disposition records are maintained for all seized dogs	No
Missing information for the Disposition of the dog on a few reports	
14. Dogs transferred for purposes of adoption in compliance with Article 7	Yes
15. Redemption period is observed before adoption, euthanasia or transfer	Yes
16. Owners of identified dogs are properly notified	Yes
17. Redeemed dogs are licensed before release	Yes
18. Proper impoundment fees paid before dogs are released	No
Missing Impoundment fees or fees inconsistently collected and/or not recorded on disposition report	
19. Written contract or lease with municipality	Yes

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
2204	Town of Brownville
2205	Town of Cape Vincent
2207	Town of Clayton
2213	Town of Lyme

REMARKS:

The disposition of the dog was incomplete. According to Article 7 Section 113.4 and 113.5 All records must be complete and include the complete disposition (what happened to the dog). If a Dog was redeemed by the owner (returned to the owner) According to Article 7 section 117.4, 117.6, and 117.9 all dogs must be licensed before released or show proof that it was licensed by documenting this in the records. The name of the person/clerk/town who issued the license and the date the dog was redeemed.

In addition, according to Article 7 section 117.4 dog control, municipal shelters and municipalities may not waive Impoundment fees or charge less than the statutory rates for impoundment fees unless a local ordinance has been written. All dogs which are seized/ picked up a disposition report must be filled out and an impound fee collected even if returning the dog to the owner. All impound fees collected must be recorded somewhere with the disposition reports in order to determine at the time of inspection. Please let me know if you have any questions regarding impoundment fees. emily.cacchione@agriculture.ny.gov or you may call me at 315-399-9187.

REPRESENTATIVE PRESENT FOR INSPECTION: **Doug Marlow**
TITLE: **Exec. Director**

REVIEWED BY: **Inspector #: 14**
REVIEWED DATE: **06/09/2017**