

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30**

Purpose: **Inspection**

DATE/TOA: **6/6/17 1:30 pm**

**SPCA OF JEFFERSON COUNTY
 25056 WATER ST
 WATERTOWN NY 13601**

Inspector #: **64**

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|--|-----|
| 1. Shelter is structurally sound | Yes |
| 2. Housing area and equipment is sanitized regularly | Yes |
| 3. Repairs are done when necessary | Yes |
| 4. Dogs are handled safely | Yes |
| 5. Adequate space is available for all dogs | Yes |
| 6. Light is sufficient for observation | Yes |
| 7. Ventilation is adequate | Yes |
| 8. Drainage is adequate | Yes |
| 9. Temperature extremes are avoided | Yes |
| 10. Clean food and water is available and in ample amount | Yes |
| 11. Veterinary care is provided when necessary | Yes |
| 12. Dogs are euthanized humanely, by authorized personnel | Yes |
| 13. Complete intake and disposition records are maintained for all seized dogs | No |
| <i>Missing information for the Disposition of the dog on a few reports</i> | |
| 14. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| 15. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 16. Owners of identified dogs are properly notified | Yes |
| 17. Redeemed dogs are licensed before release | Yes |
| 18. Proper impoundment fees paid before dogs are released | No |
| <i>Missing Impoundment fees or fees inconsistently collected and/or not recorded on disposition report</i> | |
| 19. Written contract or lease with municipality | Yes |

 Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
2204	Town of Brownville
2205	Town of Cape Vincent
2207	Town of Clayton
2213	Town of Lyme

REMARKS:

The disposition of the dog was incomplete. According to Article 7 Section 113.4 and 113.5 All records must be complete and include the complete disposition (what happened to the dog). If a Dog was redeemed by the owner (returned to the owner) According to Article 7 section 117.4, 117.6, and 117.9 all dogs must be licensed before released or show proof that it was licensed by documenting this in the records. The name of the person/clerk/town who issued the license and the date the dog was redeemed.

In addition, according to Article 7 section 117.4 dog control, municipal shelters and municipalities may not waive impoundment fees or charge less than the statutory rates for impoundment fees unless a local ordinance has been written. All dogs which are seized/ picked up a disposition report must be filled out and an impound fee collected even if returning the dog to the owner. All impound fees collected must be recorded somewhere with the disposition reports in order to determine at the time of inspection. Please let me know if you have any questions regarding impoundment fees. emily.cacchione@agriculture.ny.gov or you may call me at 315-399-9187.

REPRESENTATIVE PRESENT FOR INSPECTION: **Doug Marlow**
 TITLE: **Exec. Director**

REVIEWED BY: **Inspector #: 14**
 REVIEWED DATE: **06/09/2017**