

## MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30**

Purpose: **Inspection**

DATE/TOA: **10/5/17 1:45 pm**

**JEFFERSON COUNTY DOG SHELTER  
 21897 CTY RD 190  
 WATERTOWN NY 13601**

Inspector #: **64**

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These are the findings of an inspection of your facility on the date(s) indicated above:

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|---------------------------------------------------------------------------------------|-----|
| <b>1. Shelter is structurally sound</b>                                               | Yes |
| <b>2. Housing area and equipment is sanitized regularly</b>                           | Yes |
| <b>3. Repairs are done when necessary</b>                                             | Yes |
| <b>4. Dogs are handled safely</b>                                                     | Yes |
| <b>5. Adequate space is available for all dogs</b>                                    | Yes |
| <b>6. Light is sufficient for observation</b>                                         | Yes |
| <b>7. Ventilation is adequate</b>                                                     | Yes |
| <b>8. Drainage is adequate</b>                                                        | Yes |
| <b>9. Temperature extremes are avoided</b>                                            | Yes |
| <b>10. Clean food and water is available and in ample amount</b>                      | Yes |
| <b>11. Veterinary care is provided when necessary</b>                                 | Yes |
| <b>12. Dogs are euthanized humanely, by authorized personnel</b>                      | Yes |
| <b>13. Complete intake and disposition records are maintained for all seized dogs</b> | No  |
| <i>Many records incomplete</i>                                                        |     |
| <b>14. Dogs transferred for purposes of adoption in compliance with Article 7</b>     | Yes |
| <b>15. Redemption period is observed before adoption, euthanasia or transfer</b>      | Yes |
| <b>16. Owners of identified dogs are properly notified</b>                            | Yes |
| <b>17. Redeemed dogs are licensed before release</b>                                  | No  |
| <i>many licenses were missing or not documented</i>                                   |     |
| <b>18. Proper impoundment fees paid before dogs are released</b>                      | No  |
| <i>Fee's not properly collected for 2nd or 3rd impoundments</i>                       |     |
| <b>19. Written contract or lease with municipality</b>                                | Yes |

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 Town - City - Village Information for Inspection:
 

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<b>TCV CODE</b>	<b>TCV NAME</b>
2208	Town of Ellisburg
2201	Town of Adams
2202	Town of Alexandria
2203	Town of Antwerp
2206	Town of Champion
2209	Town of Henderson
2210	Town of Hounsfield
2212	Town of Lorraine
2223	City of Watertown
2214	Town of Orleans
2215	Town of Pamela
2217	Town of Rodman
2218	Town of Rutland
2220	Town of Watertown
2222	Town of Worth

## REMARKS:

According to Article 7 section 117.4 Dog Control, municipal shelters and municipalities may not waive Impoundment fees or charge less than the statutory rates for impoundment fees unless a local ordinance has been written. All dogs which are seized/ picked up for Article 7 reasons a disposition report must be filled out and an impoundment fee collected. All impound fees collected must be recorded somewhere with the disposition reports in order to determine this at the time of inspection. The shelter cannot release an "Article 7" dog unless the owner shows proof of current license and identification and proof that the impoundment fee has been paid.

According to Article 7 Section 113.4 and 113.5 All records must be complete and reflect this information has been verified and be included in the disposition report.

Statutory rates for Impoundment fees are as follows and may not be less than \$10 for the first impoundment, \$20 for the 2nd and first 24 hours, then \$3 per day or \$30 for 3rd and first 24 hours, then \$3 per day, unless there is a written local ordinance stating a specific circumstance. If your municipality chooses to make the fees higher no local ordinance is necessary.

These fees/ count against the owner not the dog. Therefore, if an owner redeems his 2 dogs that would be considered a first and a second offense.

If you have any questions regarding impoundment fees, please feel free to give me a call at 315-399-9187 or email me at [emily.cacchione@agriculture.ny.gov](mailto:emily.cacchione@agriculture.ny.gov) <<mailto:emily.cacchione@agriculture.ny.gov>>

REPRESENTATIVE PRESENT FOR INSPECTION: **Rhonda Frezzo**  
 TITLE: **Sr. DCO**

REVIEWED BY: **Inspector #: 14**  
 REVIEWED DATE: **10/13/2017**