

## MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30**

Purpose: **Inspection**

DATE/TOA: **10/17/17 2:30 pm**

**THE HUMANE SOCIETY OF ROME, INC**  
**6247 LAMPHEAR ROAD**  
**ROME NY 13442**

Inspector #: **64**

---

These are the findings of an inspection of your facility on the date(s) indicated above:

---

- |   |     |
|---|-----|
| <b>1. Shelter is structurally sound</b>   | Yes |
| <b>2. Housing area and equipment is sanitized regularly</b>                           | Yes |
| <b>3. Repairs are done when necessary</b>   | Yes |
| <b>4. Dogs are handled safely</b>   | Yes |
| <b>5. Adequate space is available for all dogs</b>                                    | Yes |
| <b>6. Light is sufficient for observation</b>   | Yes |
| <b>7. Ventilation is adequate</b>   | Yes |
| <b>8. Drainage is adequate</b>  | Yes |
| <b>9. Temperature extremes are avoided</b>  | Yes |
| <b>10. Clean food and water is available and in ample amount</b>                      | Yes |
| <b>11. Veterinary care is provided when necessary</b>                                 | Yes |
| <b>12. Dogs are euthanized humanely, by authorized personnel</b>                      | Yes |
| <b>13. Complete intake and disposition records are maintained for all seized dogs</b> | No  |
| <i>Missing information on 2 records/incomplete</i>                                    |     |
| <b>14. Dogs transferred for purposes of adoption in compliance with Article 7</b>     | Yes |
| <b>15. Redemption period is observed before adoption, euthanasia or transfer</b>      | Yes |
| <b>16. Owners of identified dogs are properly notified</b>                            | Yes |
| <b>17. Redeemed dogs are licensed before release</b>                                  | No  |
| <i>missing license information on 1 redemption record</i>                             |     |
| <b>18. Proper impoundment fees paid before dogs are released</b>                      | Yes |
| <i>Fees collected are inconsistent with statutory or municipal rates.</i>             |     |
| <b>19. Written contract or lease with municipality</b>                                | Yes |

---

 Town - City - Village Information for Inspection:
 

---

<b>TCV CODE</b>	<b>TCV NAME</b>
3001	Town of Annsville
3003	Town of Ava
3012	Town of Lee

## REMARKS:

According to Article 7 section 117.4 Dog Control, municipal shelters and municipalities may not waive impoundment fees or charge less than the statutory rates for impoundment fees unless a local ordinance has been written. All dogs which are seized/ picked up for Article 7 reasons a disposition report must be filled out and an impoundment fee collected even if returning the dog to the owner.

All impound fees collected must be recorded somewhere with the disposition reports in order to determine this at the time of inspection. The shelter cannot release an "Article 7" dog unless the owner shows proof of current license and identification and proof that the impoundment fee has been paid.

According to Article 7 Section 113.4 and 113.5 All records must reflect this information has been verified and be included in the disposition report.

Fee's collected should be consistent with each towns municipal impoundment fee schedule or it falls back on the statutory rate of \$10 for the first impoundment, \$20 for the 2nd +\$3 per day or \$30 for 3rd +\$3 per day,

These fees/ count against the owner not the dog. Therefore, if an owner redeems his 2 dogs that would be considered a first and a second offense.

If you have any questions regarding impoundment fees, please feel free to give me a call at 315-399-9187 or email me at [emily.cacchione@agriculture.ny.gov](mailto:emily.cacchione@agriculture.ny.gov) <mailto:emily.cacchione@agriculture.ny.gov>

REPRESENTATIVE PRESENT FOR INSPECTION: **Helene Rudiak**  
 TITLE: **Manager**

REVIEWED BY: **Inspector #: 14**  
 REVIEWED DATE: **10/30/2017**