

MUNICIPAL SHELTER INSPECTION REPORT - DL-90Rating: **Unsatisfactory30**Purpose: **Inspection**DATE/TOA: **10/23/17 12:15 pm**SPCA OF TOMPKINS COUNTY
1640 HANSHAW RD
ITHACA NY 14850Inspector #: **14**

 These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|--|-----|
| 1. Shelter is structurally sound | Yes |
| 2. Housing area and equipment is sanitized regularly | Yes |
| 3. Repairs are done when necessary | No |
| <i>A crack mid-line on the back wall of the inside kennel area runs along all 12 kennels. There are areas along the back walls of inside kennels that are damaged and exposing underlying wall material. Wall area around dog access doors on the outdoor section of 12 runs is damaged and exposing underlying wall material. All water bowl holders are rusty. These areas need to be repaired and or covered with a suitable material to allow effective cleaning and disinfection.</i> | |
| 4. Dogs are handled safely | Yes |
| 5. Adequate space is available for all dogs | Yes |
| 6. Light is sufficient for observation | Yes |
| 7. Ventilation is adequate | Yes |
| 8. Drainage is adequate | Yes |
| 9. Temperature extremes are avoided | Yes |
| 10. Clean food and water is available and in ample amount | Yes |
| 11. Veterinary care is provided when necessary | Yes |
| 12. Dogs are euthanized humanely, by authorized personnel | Yes |
| 13. Complete intake and disposition records are maintained for all seized dogs | No |
| <i>Of the 119 seizure and disposition records reviewed- 7 were lacking the reason for seizure; 6 were lacking the amount of the impoundment fee paid; 6 were lacking location of seizure; 9 were lacking time of seizure; 2 were lacking date of seizure and 19 redemptions were lacking a dog license number</i> | |
| 14. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| 15. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 16. Owners of identified dogs are properly notified | Yes |
| 17. Redeemed dogs are licensed before release | No |
| <i>One dog released without a license</i> | |
| 18. Proper impoundment fees paid before dogs are released | Yes |
| 19. Written contract or lease with municipality | Yes |

 Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
5004	Town of Enfield
5001	Town of Caroline
5006	Town of Ithaca
5008	Town of Newfield
5002	Town of Danby
5009	Town of Ulysses
5010	City of Ithaca

REMARKS:

Regarding redemptions when the dog is not currently licensed, the Shelter has the procedure of having the owner complete a dog license application form. The shelter collects the appropriate license fee and forwards all to the applicable clerk. This an acceptable policy. An issue that is a result of this policy is that license numbers are not being entered on the seizure and disposition records when they are received by the municipality. Or the numbers are not being received by the Shelter from the municipality.

All euthanasia technicians and the agent's credentials are valid and current.

REPRESENTATIVE PRESENT FOR INSPECTION: **Serena Savage**
 TITLE: **Office Coordinator**

REVIEWED BY: **Inspector #: 833**
 REVIEWED DATE: **10/30/2017**