NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30** Purpose: **Inspection**

DATE/TOA: **11/14/17 11:45 am**

JEFFERSON COUNTY DOG SHELTER
21897 CTY RD 190
WATERTOWN NY 13601

Inspector #: **64**
Inspector #: **811**

These are the findings of an inspection of your facility on the date(s) indicated above:

1. Shelter is structurally sound	Yes
2. Housing area and equipment is sanitized regularly	Yes
3. Repairs are done when necessary	Yes
4. Dogs are handled safely	Yes
5. Adequate space is available for all dogs	Yes
6. Light is sufficient for observation	Yes
7. Ventilation is adequate	Yes
8. Drainage is adequate	Yes
9. Temperature extremes are avoided	Yes
10. Clean food and water is available and in ample amount	Yes
11. Veterinary care is provided when necessary	Yes
12. Dogs are euthanized humanely, by authorized personnel	Yes
13. Complete intake and disposition records are maintained for all seized dogs	Yes
14. Dogs transferred for purposes of adoption in compliance with Article 7	Yes
15. Redemption period is observed before adoption, euthanasia or transfer	Yes
16. Owners of identified dogs are properly notified	Yes
17. Redeemed dogs are licensed before release	Yes
18. Proper impoundment fees paid before dogs are released	No
Fee's not properly collected for 2nd and 3rd impoundments	
19. Written contract or lease with municipality	Yes

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
2208	Town of Ellisburg
2201	Town of Adams
2202	Town of Alexandria
2203	Town of Antwerp
2206	Town of Champion
2209	Town of Henderson
2210	Town of Hounsfield
2212	Town of Lorraine
2223	City of Watertown
2214	Town of Orleans
2215	Town of Pamelia
2217	Town of Rodman
2218	Town of Rutland
2220	Town of Watertown
2222	Town of Worth

REMARKS:

According to Article 7 section 117.4 Dog Control, municipal shelters and municipalities may not waive Impoundment fees or charge less than the statutory rates for impoundment fees unless a local ordinance has been written.

There were 2 dogs redeemed by the same owner both dogs were charged a $15 impoundment fee. Assuming this was the owners first offense in 12 months' dog #1 would have been your municipalities rate of $15 (this was ok because it is not less than $10 for the first offense) Dog #2 is any dog owned by that person was also charged your municipalities rate of $15 (this was not the proper fee because it was less than the Statutory rate of $20 for the 2nd offense)

Statutory rates for Impoundment fees are as follows and may not be less than $10 for the first impoundment, $20 for the 2nd and first 24 hours, then +$3 per day or $30 for 3rd and first 24 hours, then +$3 per day, unless there is a written local ordinance stating a specific circumstance. If your municipality chooses to make the fees higher no local ordinance is necessary.

These fees count against the owner not the dog. Therefore, if an owner redeems his 2 dogs that would be considered a first and a second offense.

If your municipalities do not want to follow this fee schedule or would like to continue as you have been charging each town may elect write a local ordinance as stated above.

If you have any questions regarding impoundment fees, please feel free to give me a call at 315-399-9187 or email me at emily.cacchione@agriculture.ny.gov <mailto: emily.cacchione@agriculture.ny.gov>

REPRESENTATIVE PRESENT FOR INSPECTION: **Todd Cummings**
TITLE: **Supervising DCO**

REVIEWED BY: **Inspector #: 14**
REVIEWED DATE: **11/22/2017**