NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Satisfactory365** Purpose: **Inspection**

DATE/TOA: **7/20/20 12:30 pm**

HERKIMER COUNTY HUMANE SOCIETY
514 STATE RT 5S
MOHAWK NY 13407

Inspector #: **54**

These are the findings of an inspection of your facility on the date(s) indicated above:

1. Shelter is structurally sound	Yes
2. Housing area and equipment is sanitized regularly	Yes
3. Repairs are done when necessary	Yes
4. Dogs are handled safely	Yes
5. Adequate space is available for all dogs	Yes
6. Light is sufficient for observation	Yes
7. Ventilation is adequate	Yes
8. Drainage is adequate	Yes
9. Temperature extremes are avoided	Yes
10. Clean food and water is available and in ample amount	Yes
11. Veterinary care is provided when necessary	Yes
12. Dogs are euthanized humanely, by authorized personnel	Yes
13. Complete intake and disposition records are maintained for all seized dogs	Yes
14. Dogs transferred for purposes of adoption in compliance with Article 7	Yes
15. Redemption period is observed before adoption, euthanasia or transfer	Yes
16. Owners of identified dogs are properly notified	Yes
17. Redeemed dogs are licensed before release	Yes
18. Proper impoundment fees paid before dogs are released	Yes
19. Written contract or lease with municipality	Yes

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
2104	Town of Frankfort
2102	Town of Danube
2106	Town of Herkimer
2107	Town of Litchfield
2109	Town of Manheim
2110	Town of Newport
2111	Town of Norway
2112	Town of Ohio
3618	Town of Plainfield
3619	Town of Richfield
2101	Town of Columbia
2114	Town of Salisbury
2116	Town of Stark
2117	Town of Warren
2119	Town of Winfield
2120	City of Little Falls
2105	Town of German Flatts
2108	Town of Little Falls
3626	Village of Richfield Springs

REMARKS:

All municipalities have a signed contract for shelter services for seized dogs. Some municipalities have 2018/2019 contracts which do not have an expiration date and some have 2020 contracts which also do not have a contract period defined or an expiration date.

For Article 7 seizures,none of the contracts have the requirement to collect redemption/impoundment fees for redeemed dogs mentioned and how the funds would be handled.

Please note that per Article 7 for seized dogs to be redeemed by the owner a current license must be documented and redemption/impoundment fees collected. Redemption/impoundment fees are property of the seizing municipality. The contract should state that the fees are retained by the shelter in lieu of billing if that is what is happening to the redemption fees.

REPRESENTATIVE PRESENT FOR INSPECTION: **Melissa DeMartino**
TITLE: **Manager**

REVIEWED BY: **Inspector #: 50**
REVIEWED DATE: **07/22/2020**