NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30** Purpose: **Inspection**

DATE/TOA: **12/1/20 1:30 pm**

CORTLAND CO SPCA
879 MCLEAN ROAD
CORTLAND NY 13045

Inspector #: **847**

These are the findings of an inspection of your facility on the date(s) indicated above:

1. Shelter is structurally sound	Yes
2. Housing area and equipment is sanitized regularly	Yes
3. Repairs are done when necessary	No
Kennels 1, 2, 4 and 5 had chipped surfaces which can harbor bacteria and transfer disease. Kennel 3 is not utilized for dogs.	
4. Dogs are handled safely	Yes
5. Adequate space is available for all dogs	Yes
6. Light is sufficient for observation	Yes
7. Ventilation is adequate	Yes
8. Drainage is adequate	Yes
9. Temperature extremes are avoided	Yes
10. Clean food and water is available and in ample amount	Yes
11. Veterinary care is provided when necessary	Yes
12. Dogs are euthanized humanely, by authorized personnel	Yes
13. Complete intake and disposition records are maintained for all seized dogs	No
At least two disposition forms were not complete.	
14. Dogs transferred for purposes of adoption in compliance with Article 7	Yes
15. Redemption period is observed before adoption, euthanasia or transfer	Yes
16. Owners of identified dogs are properly notified	Yes
17. Redeemed dogs are licensed before release	No
At least one dog was released without a license.	
18. Proper impoundment fees paid before dogs are released	Yes
19. Written contract or lease with municipality	Yes
Contracts expire 12/31/2020. Will need new contracts for next inspection.	

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
1101	Town of Cincinnatus
1102	Town of Cortlandville
1108	Town of Marathon
1116	City of Cortland
1111	Town of Solon

REMARKS:

All kennel surfaces must be disinfectable in order to prevent the harbor of bacteria and transfer of disease. All disposition forms must be complete and maintained. All dogs are required to have a license prior to redemption. Contracts expire 12/31/2020 and will need to be updated in order to achieve satisfactory rating at next inspection. All policies and procedures were discussed with new shelter manager.

REPRESENTATIVE PRESENT FOR INSPECTION: **Emily Bach**
TITLE: **Shelter Manager**

REVIEWED BY: **Inspector #: 64**
REVIEWED DATE: **12/10/2020**