

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30**Purpose: **Inspection**DATE/TOA: **12/1/20 1:30 pm**

**CORTLAND CO SPCA
 879 MCLEAN ROAD
 CORTLAND NY 13045**

Inspector #: **847**

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|--|-----|
| 1. Shelter is structurally sound | Yes |
| 2. Housing area and equipment is sanitized regularly | Yes |
| 3. Repairs are done when necessary | No |
| <i>Kennels 1, 2, 4 and 5 had chipped surfaces which can harbor bacteria and transfer disease. Kennel 3 is not utilized for dogs.</i> | |
| 4. Dogs are handled safely | Yes |
| 5. Adequate space is available for all dogs | Yes |
| 6. Light is sufficient for observation | Yes |
| 7. Ventilation is adequate | Yes |
| 8. Drainage is adequate | Yes |
| 9. Temperature extremes are avoided | Yes |
| 10. Clean food and water is available and in ample amount | Yes |
| 11. Veterinary care is provided when necessary | Yes |
| 12. Dogs are euthanized humanely, by authorized personnel | Yes |
| 13. Complete intake and disposition records are maintained for all seized dogs | No |
| <i>At least two disposition forms were not complete.</i> | |
| 14. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| 15. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 16. Owners of identified dogs are properly notified | Yes |
| 17. Redeemed dogs are licensed before release | No |
| <i>At least one dog was released without a license.</i> | |
| 18. Proper impoundment fees paid before dogs are released | Yes |
| 19. Written contract or lease with municipality | Yes |
| <i>Contracts expire 12/31/2020. Will need new contracts for next inspection.</i> | |

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
1101	Town of Cincinnatus
1102	Town of Cortlandville
1108	Town of Marathon
1116	City of Cortland
1111	Town of Solon

REMARKS:

All kennel surfaces must be disinfected in order to prevent the harbor of bacteria and transfer of disease. All disposition forms must be complete and maintained. All dogs are required to have a license prior to redemption. Contracts expire 12/31/2020 and will need to be updated in order to achieve satisfactory rating at next inspection. All policies and procedures were discussed with new shelter manager.

REPRESENTATIVE PRESENT FOR INSPECTION: Emily Bach
TITLE: Shelter Manager

REVIEWED BY: Inspector #: 64
REVIEWED DATE: 12/10/2020