NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Satisfactory91** Purpose: **Inspection**

DATE/TOA: **8/8/11 11:00 am**

HORNELL HUMANE SOCIETY
7649 INDUSTRIAL PK RD
HORNELL NY 14843

Inspector #: **809**

These are the findings of an inspection of your facility on the date(s) indicated above:

A. Standards of Care

1. Shelter is structurally sound	Yes
2. Housing area and equipment is sanitized regularly	Yes
3. Repairs are done when necessary	Yes
4. Dogs are handled safely	Yes
5. Adequate space is available for all dogs	No

The shelter is still overcrowded. All of the kennel cages are full and there are dogs housed in temporary cages in the main kennel area and in the garage. There is an empty kennel in the garage that could be used for an incoming municipal dog. There are currently no obvious signs of infectious disease at this time.

6. Light is sufficient for observation	Yes
7. Ventilation is adequate	Yes
8. Drainage is adequate	Yes
9. Temperature extremes are avoided	Yes
10. Clean food and water is available and in ample amount	Yes
11. Veterinary care is provided when necessary	Yes
12. Dogs are euthanized humanely, by authorized personnel	Yes
13. Outdoor shelter complies with Article 26	Yes

B. Records

1. Complete intake and disposition records are maintained for all seized dogs	Yes
2. Dogs transferred for purposes of adoption go to approved facilities only	Not Applicable
3. Holding period is observed before adoption or euthanasia	Yes
4. Redeemed dogs are licensed before release	No

Upon inspection of the disposition paperwork, it was noted that there were some dogs that were not licensed either before leaving the shelter or shortly thereafter. This needs improvement.

5. Impound fees paid before dogs are released	Yes

Evidently these are paid, but they are often not indicated as such on the disposition paperwork.

6. Impound fees in addition to state mandated fees are set by local law or ordinance	Yes
7. Written contract or lease with municipality	Yes

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
4611	Town of Dansville
0219	Town of Grove
4617	Town of Hornellsville
0227	Town of West Almond
4634	City of Hornell

REMARKS:

The shelter remains overcrowded, but there is no obvious evidence of infectious disease at this time. Dogs are still housed in temporary cages since all of the kennels are full. There is an open temporary kennel in the garage for an incoming municipal dog. Dogs are redeemed by owners if they show proof of a rabies vaccination; such dogs are not licensed before leaving the kennel. There are several dogs that have not been licensed after redemption. Impound fees are not always recorded on the disposition paperwork. This is a minor clerical error that will be addressed. It was recommended that if a dog is redeemed and there is no license yet, that the shelter takes the money for the license and turns it over to the town clerk. Alternatively, the towns can work with the shelter so the shelter is able to provide the licenses.

A euthanasia committee has been formed to determine the appropriate time frame for euthanasia of dogs that are housed in the shelter. This avoids having to wait for the monthly board meeting to make decisions about which dogs should be euthanized. There is also an impending change in the composition of the board. Some people have left and others are joining the board. This may alter the way in which decisions regarding dispositions of the dogs are handled.

REPRESENTATIVE PRESENT FOR INSPECTION: **Mark Mahoney**
TITLE: **shelter manager**

REVIEWED BY:
REVIEWED DATE: **08/10/2011**