NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Satisfactory182** Purpose: **Inspection**

DATE/TOA: **9/28/11 11:15 am**

DOVER DOG SHELTER
126 E DUNCAN HILL ROAD
DOVER PLAINS NY 12522

Inspector #: **65**

These are the findings of an inspection of your facility on the date(s) indicated above:

A. Standards of Care

1. Shelter is structurally sound	Yes
2. Housing area and equipment is sanitized regularly	Yes
Currently unoccupied kennels to be cleared of accumulated leaves & debris to facilitate cleaning & sanitization of entire kennel unit.	
3. Repairs are done when necessary	Yes
Protective cover to be replaced on heating unit within kennel. *Rusted doors to be painted to improve sanitization.* *Additional cleaning supplies & equipment to be obtained.*	
4. Dogs are handled safely	Yes
Advised use of Dog Crate or Secure Dog Barrier for all transports to better ensure safety of both dog & driver. *Advised use of Dog Crate and/or Waterproof Tarp to reduce contamination & facilitate sanitization of transport vehicle interior.*	
5. Adequate space is available for all dogs	Yes
6. Light is sufficient for observation	Yes
7. Ventilation is adequate	Yes
8. Drainage is adequate	Yes
9. Temperature extremes are avoided	Yes
10. Clean food and water is available and in ample amount	Yes
11. Veterinary care is provided when necessary	Yes
12. Dogs are euthanized humanely, by authorized personnel	Yes
13. Outdoor shelter complies with Article 26	Yes
Resting benches and/or shavings or other adequate bedding material to be added to cement-floored "doghouse" sections of kennels to enable dogs to stay dry & avoid having to lie in wastes or spilled water when confined during winter months.	

B. Records

1. Complete intake and disposition records are maintained for all seized dogs	Yes
2. Dogs transferred for purposes of adoption go to approved facilities only	Yes
3. Holding period is observed before adoption or euthanasia	Yes
4. Redeemed dogs are licensed before release	Yes
5. Impound fees paid before dogs are released	Yes
6. Impound fees in addition to state mandated fees are set by local law or ordinance	Yes
7. Written contract or lease with municipality	Not Applicable

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
1304	Town of Dover

REMARKS:

New DCO/Shelter Manager training session.
Provided current copies of Articles 7 & 26 & DCO/Shelter Manual. Reviewed municipal shelter requirements & regulations & sanitation procedures.
Recommend Pre-exposure Rabies Vaccination for DCO/Shelter Manager.

REPRESENTATIVE PRESENT FOR INSPECTION: **Brett Johnson**
TITLE: **Shelter Manager**

REVIEWED BY: **Inspector #: 18**
REVIEWED DATE: **09/29/2011**