

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory60**

Purpose: **Inspection**

DATE/TOA: **9/29/11 2:30 pm**

**HS OF WALDEN
 2489 ALBANY POST ROAD
 WALDEN NY 12586**

Inspector #: **65**

These are the findings of an inspection of your facility on the date(s) indicated above:

A. Standards of Care

- | | |
|---|-----|
| 1. Shelter is structurally sound | Yes |
| 2. Housing area and equipment is sanitized regularly | Yes |
| <i>Advised to ensure kennel staff are using correct disinfectant dilution rate for effective Parvocidal action per product label directions.</i> | |
| 3. Repairs are done when necessary | Yes |
| 4. Dogs are handled safely | Yes |
| 5. Adequate space is available for all dogs | Yes |
| 6. Light is sufficient for observation | Yes |
| 7. Ventilation is adequate | No |
| <i>Ventilation is inadequate in former office rooms now used for housing dogs-very strong urine/ammonia odor present at time of inspection.</i> | |
| <i>Ventilation in all other dog housing areas seemed adequate at time of inspection.</i> | |
| 8. Drainage is adequate | Yes |
| 9. Temperature extremes are avoided | Yes |
| <i>Advised that DCO's must have access to indoor shelter for un-acclimated dogs during inclement weather or be able to contact shelter staff for such access when facility is closed.</i> | |
| 10. Clean food and water is available and in ample amount | Yes |
| <i>Water buckets in outdoor kennels to be bleached to disinfect & prevent algae growth.</i> | |
| 11. Veterinary care is provided when necessary | Yes |
| 12. Dogs are euthanized humanely, by authorized personnel | Yes |
| 13. Outdoor shelter complies with Article 26 | Yes |
| <i>Advised that additional bedding/insulation & weather-proofing of some of the outdoor doghouses would be required for their continued use in coming colder weather.</i> | |

B. Records

- 1. Complete intake and disposition records are maintained for all seized dogs** No
Multiple records found to be incomplete. Reviewed record-keeping requirements with new shelter manager.
- 2. Dogs transferred for purposes of adoption go to approved facilities only** Yes
Reviewed adoption transfer procedure & requirements with new shelter manager. Advised to review local dog laws for each contracted municipality to verify that adoption requirements & fees for each are met.
- 3. Holding period is observed before adoption or euthanasia** Yes
Reviewed holding times with new manager.
- 4. Redeemed dogs are licensed before release** No
Was not able to verify that all redeemed dogs had been licensed as multiple records are incomplete. Reviewed redemption & licensing requirements with new manager.
- 5. Impound fees paid before dogs are released** No
Was not able to verify that all impound fees were collected prior to dog release as records are incomplete.
- 6. Impound fees in addition to state mandated fees are set by local law or ordinance** Yes
Advised shelter manager to review local dog laws for each contracted municipality to verify correct impoundment fees for each.
- 7. Written contract or lease with municipality** Yes

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
3308	Town of Hamptonburgh
3312	Town of Montgomery
5117	Town of Shawangunk
5119	Town of Wawarsing

REMARKS:

New Shelter Manager training session-was appointed in July 2011.
Provided copies of Articles 7 & 26 and DCO/Shelter Manual & reviewed shelter regulations with new shelter manager.
80 dogs impounded in 2011 to date of inspection.
Re-inspection in 60 days.

REPRESENTATIVE PRESENT FOR INSPECTION: **Georgia Baker**
 TITLE: **Shelter Manager**

REVIEWED BY: **Inspector #: 18**
 REVIEWED DATE: **10/06/2011**