

## MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30**

Purpose: **Inspection**

DATE/TOA: **8/19/22 10:00 am**

**Town of Henrietta Animal Shelter  
 475 Calkins Road  
 Henrietta NY 14467**

Inspector #: **72**

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These are the findings of an inspection of your facility on the date(s) indicated above:

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|---|----------------|
| <b>1. Shelter is structurally sound</b>   | Yes            |
| <b>2. Housing area and equipment is sanitized regularly</b>   | Yes            |
| <b>3. Repairs are done when necessary</b>   | Yes            |
| <b>4. Dogs are handled safely</b>   | Yes            |
| <b>5. Adequate space is available for all dogs</b>  | Yes            |
| <b>6. Light is sufficient for observation</b>   | Yes            |
| <b>7. Ventilation is adequate</b>   | Yes            |
| <b>8. Drainage is adequate</b>  | Yes            |
| <b>9. Temperature extremes are avoided</b>  | Yes            |
| <b>10. Clean food and water is available and in ample amount</b>  | Yes            |
| <b>11. Veterinary care is provided when necessary</b>   | Yes            |
| <b>12. Dogs are euthanized humanely, by authorized personnel</b>  | Yes            |
| <b>13. Complete intake and disposition records are maintained for all seized dogs</b>   | Yes            |
| <b>14. Dogs transferred for purposes of adoption in compliance with Article 7</b>   | Yes            |
| <b>15. Redemption period is observed before adoption, euthanasia or transfer</b>  | Yes            |
| <b>16. Owners of identified dogs are properly notified</b>  | Yes            |
| <b>17. Redeemed dogs are licensed before release</b>  | No             |
| <i>Dog assigned record #9-22 seized on 06/27/22 and was redeemed on 06/27/22 without being licensed.</i>  |                |
| <b>18. Proper impoundment fees paid before dogs are released</b>  | No             |
| <i>Dog assigned record #9-22 seized on 06/27/22 and was redeemed on 06/27/22 with no impoundment fee paid<br/>       Puggle seized on 06/28/2022, license #11383, was redeemed on 06/28/2022 with no impoundment fee paid</i> |                |
| <b>19. Written contract or lease with municipality</b>  | Not Applicable |
| <i>Municipality owned</i>   |                |

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 Town - City - Village Information for Inspection:
 

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<b>TCV CODE</b>	<b>TCV NAME</b>
2607	Town of Henrietta

## REMARKS:

According to Article 7 section 117.4, dog control, municipal shelters and municipalities may not waive impoundment fees or charge less than the statutory rates for impoundment fees unless a local ordinance has been written. A disposition report must be completed for all dogs seized (picked up). All impoundment fees collected must be recorded with the disposition reports in order to determine this at the time of inspection. The shelter cannot release a dog seized under Article 7 unless the owner shows proof of a current license, identification and that the impoundment fee has been paid. According to Article 7 Section 113.4 and 113.5, all records must reflect this information has been verified and be included in the disposition report.

If you have any questions. I may be reached at [annmarie.brade@agriculture.ny.gov](mailto:annmarie.brade@agriculture.ny.gov) or 585-480-0600.

REPRESENTATIVE PRESENT FOR INSPECTION: **Kayleen Kelley**  
 TITLE: **Animal Control Officer**

REVIEWED BY: **Inspector #: 64**  
 REVIEWED DATE: **08/25/2022**