NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30** Purpose: **Inspection**

DATE/TOA: **10/6/11 11:00 am**

JILL SHUFELDT SHELTER
50 SCENIC ROAD
ACCORD NY 12404

Inspector #: **65**

These are the findings of an inspection of your facility on the date(s) indicated above:

A. Standards of Care

1. Shelter is structurally sound	Yes
2. Housing area and equipment is sanitized regularly	Yes
3. Repairs are done when necessary	Yes
4. Dogs are handled safely	Yes
5. Adequate space is available for all dogs	Yes
6. Light is sufficient for observation	Yes
7. Ventilation is adequate	Yes
8. Drainage is adequate	Yes
9. Temperature extremes are avoided	Yes
10. Clean food and water is available and in ample amount	Yes
11. Veterinary care is provided when necessary	Yes
12. Dogs are euthanized humanely, by authorized personnel	Yes
13. Outdoor shelter complies with Article 26	Yes

B. Records

1. Complete intake and disposition records are maintained for all seized dogs	Yes
2. Dogs transferred for purposes of adoption go to approved facilities only	Yes
3. Holding period is observed before adoption or euthanasia	Yes
4. Redeemed dogs are licensed before release	Yes
5. Impound fees paid before dogs are released	Yes

Fees are collected by the Town Clerks-dogs are not released without receipt from clerk.

6. Impound fees in addition to state mandated fees are set by local law or ordinance	Yes
7. Written contract or lease with municipality	No

No sheltering contract with Town of Wawarsing.
Wawarsing has sheltering contracts with Middletown & Walden Humane Societies, but only on a "space available" basis and they have refused to house the majority of dogs (29 out of 47) seized in Wawarsing thus far this year; hence the dogs are being sheltered at the Town of Rochester municipal shelter without contract or recompense for lack of available option. Shelter manager states that this is causing ongoing space difficulties.

Advised that t/o Rochester should either establish a contract with t/o Wawarsing or advise them to seek alternate shelter facilities.
Shelter Manager/DCO states that she has discussed the problem with t/o Wawarsing representatives several times- as yet without resolution.

Current contract is on file for Town of New Paltz.

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
5113	Town of Rochester
5110	Town of New Paltz

REMARKS:

Provided current copies of Articles 7 & 26 and DCO/Shelter Manual. Reviewed recent changes to dog licensing & adoption regulations with shelter manager.

REPRESENTATIVE PRESENT FOR INSPECTION: **Jill Shufelt**
TITLE: **Shelter Manager**

REVIEWED BY: **Inspector #: 18**
REVIEWED DATE: **10/12/2011**