

**MUNICIPAL SHELTER INSPECTION REPORT - DL-90**

Rating: **Unsatisfactory30**

Purpose: **Inspection**

DATE/TOA: **10/6/11 11:00 am**

**JILL SHUFELDT SHELTER  
50 SCENIC ROAD  
ACCORD NY 12404**

Inspector #: **65**

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These are the findings of an inspection of your facility on the date(s) indicated above:

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**A. Standards of Care**

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| <b>1. Shelter is structurally sound</b>                          | Yes |
| <b>2. Housing area and equipment is sanitized regularly</b>      | Yes |
| <b>3. Repairs are done when necessary</b>                        | Yes |
| <b>4. Dogs are handled safely</b>                                | Yes |
| <b>5. Adequate space is available for all dogs</b>               | Yes |
| <b>6. Light is sufficient for observation</b>                    | Yes |
| <b>7. Ventilation is adequate</b>                                | Yes |
| <b>8. Drainage is adequate</b>                                   | Yes |
| <b>9. Temperature extremes are avoided</b>                       | Yes |
| <b>10. Clean food and water is available and in ample amount</b> | Yes |
| <b>11. Veterinary care is provided when necessary</b>            | Yes |
| <b>12. Dogs are euthanized humanely, by authorized personnel</b> | Yes |
| <b>13. Outdoor shelter complies with Article 26</b>              | Yes |

**B. Records**

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| <b>1. Complete intake and disposition records are maintained for all seized dogs</b>           | Yes |
| <b>2. Dogs transferred for purposes of adoption go to approved facilities only</b>             | Yes |
| <b>3. Holding period is observed before adoption or euthanasia</b>                             | Yes |
| <b>4. Redeemed dogs are licensed before release</b>  | Yes |
| <b>5. Impound fees paid before dogs are released</b>   | Yes |
| <i>Fees are collected by the Town Clerks-dogs are not released without receipt from clerk.</i> |     |
| <b>6. Impound fees in addition to state mandated fees are set by local law or ordinance</b>    | Yes |
| <b>7. Written contract or lease with municipality</b>  | No  |

*No sheltering contract with Town of Wawarsing.*

*Wawarsing has sheltering contracts with Middletown & Walden Humane Societies, but only on a "space available" basis and they have refused to house the majority of dogs (29 out of 47) seized in Wawarsing thus far this year; hence the dogs are being sheltered at the Town of Rochester municipal shelter without contract or recompense for lack of available option. Shelter manager states that this is causing ongoing space difficulties.*

*Advised that t/o Rochester should either establish a contract with t/o Wawarsing or advise them to seek alternate shelter facilities.*

*Shelter Manager/DCO states that she has discussed the problem with t/o Wawarsing representatives several times- as yet without resolution.*

*Current contract is on file for Town of New Paltz.*

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Town - City - Village Information for Inspection:

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<b>TCV CODE</b>	<b>TCV NAME</b>
5113	Town of Rochester
5110	Town of New Paltz

## REMARKS:

**Provided current copies of Articles 7 & 26 and DCO/Shelter Manual. Reviewed recent changes to dog licensing & adoption regulations with shelter manager.**

REPRESENTATIVE PRESENT FOR INSPECTION: **Jill Shufelt**  
 TITLE: **Shelter Manager**

REVIEWED BY: **Inspector #: 18**  
 REVIEWED DATE: **10/12/2011**