

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Unsatisfactory30**

Purpose: **Inspection**

DATE/TOA: **4/12/23 11:00 am**

**CARLA HARTMAN/C & C DOG BOARDING
 C & C DOG BOARDING
 11828 YOUNGS RD.
 CONEWANGO VALLEY NY 14726**

Inspector #: **074**

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|---|-----|
| 1. Shelter is structurally sound | Yes |
| 2. Housing area and equipment is sanitized regularly | Yes |
| 3. Repairs are done when necessary | Yes |
| 4. Dogs are handled safely | Yes |
| 5. Adequate space is available for all dogs | Yes |
| 6. Light is sufficient for observation | Yes |
| 7. Ventilation is adequate | Yes |
| 8. Drainage is adequate | Yes |
| 9. Temperature extremes are avoided | Yes |
| 10. Clean food and water is available and in ample amount | Yes |
| 11. Veterinary care is provided when necessary | Yes |
| 12. Dogs are euthanized humanely, by authorized personnel | Yes |
| 13. Complete intake and disposition records are maintained for all seized dogs | No |
| <i>Incomplete seizure and disposition records for all dogs seized.</i> | |
| 14. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| 15. Redemption period is observed before adoption, euthanasia or transfer | No |
| <i>Unable to determine due to incomplete disposition information.</i> | |
| 16. Owners of identified dogs are properly notified | Yes |
| 17. Redeemed dogs are licensed before release | No |
| <i>Unable to determine due to incomplete disposition information.</i> | |
| 18. Proper impoundment fees paid before dogs are released | Yes |
| 19. Written contract or lease with municipality | No |
| <i>Missing current contract with the Town of Leon.</i> | |

 Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
0604	Town of Charlotte
0416	Town of Leon

REMARKS:

Reviewed Article 7 requirements for seizure, redemption and licensing of seized dogs. Provided electronic copies of Article 7 and 26, DCO/Shelter Manual, seizure and disposition report templates, DCO and shelter Power Points, and dangerous dog paperwork. Discussed veterinary care and what the municipality's responsibilities are and are not, as well as the use of bleach as a parvocidal disinfectant for the vehicle, kennels, and equipment.

Records must be complete at the time of inspection. This often is accomplished by communication between the municipal offices, the contracted shelter and the DCO. According to Article 7, Section 113.4, every dog control officer, peace officer, when acting pursuant to his special duties or police officer shall promptly make and maintain a complete record of any seizure and subsequent disposition of any dog. Such record shall include, but not be limited to, a description of the dog, the date and hour of seizure, the official identification number of such dog, if any, the location where seized, the reason for seizure, and the owner's name and address, if known. Complete disposition information, including dates, must also be recorded. For example, the names and addresses of to whom/where the dog was adopted or transferred to, the veterinarian's name if the dog was euthanized, and the name/address of owner/license number if redeemed. According to Section 117.4, an impoundment fee must be collected (even if immediately returning the dog to the owner) for all dogs which are seized for Article 7 reasons. All impoundment fees collected must also be recorded somewhere within the disposition report in order to determine compliance at the time of inspection. The DCO or shelter cannot release an "Article 7" dog unless the owner shows proof of a current license and proof that the correct impoundment fee has been paid; the new license number issued must also be recorded.

A written contract or lease agreement for shelter services for the Town of Leon has not been provided for 2023.

According to Article 7 Section 114. Pounds and shelters,

1. Each town and city, and each village in which licenses are issued shall, and any other village and any county may, establish and maintain a pound or shelter for dogs.
2. In lieu of or in addition to establishing and maintaining such pound or shelter, any town or city, or any village in which licenses are issued shall, and any other village and any county may, contract for pound or shelter services with any other municipality or with any incorporated humane society or similar incorporated dog protective association, or shall establish and maintain, jointly or with one or more other municipalities, a pound or shelter.

REPRESENTATIVE PRESENT FOR INSPECTION: **Carla Hartman**
 TITLE: **DCO**

REVIEWED BY: **Inspector #: 64**
 REVIEWED DATE: **04/14/2023**