NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
10B AIRLINE DRIVE, ALBANY, NY 12235

SHELTER INSPECTION REPORT - AI-SIR

Rating: **Non-Compliant Critical - 7**

Purpose: **Inspection**

DATE/TOA: **3/25/26 12:00 pm**

License No.: Expiration Date:

HUMANE SOCIETY OF PORT JERVIS / DEER PARK INC
202 ROUTE 209
PORT JERVIS NY 12771

Inspector #: **078**
Inspector #: **67**
Inspector #: **61**

These are the findings of an inspection of your facility on the date(s) indicated above:

Agriculture & Markets Law - Article 26C - Regulation of Animal Shelters

A. General Facility Standards

1. Facility Article 26 C, §424.1 — Satisfactory

2. Surfaces Article 26 C, §424.2 — General Deficiency

The surfaces of floors and walls of the facility where animals come in contact are not impervious or need minor repair.

Article 26 C, §424.2
All indoor building surfaces in direct contact with animals must be constructed of materials that are impervious , non-porous, non-toxic, and able to withstand regular cleaning and disinfection

3. Power/Water Article 26 C, §424.3 — Satisfactory

4. Sinks Article 26 C, §424.4 — Satisfactory

5. Temperature Article 26 C, §424.5, 6 — Satisfactory

6. HVAC Maintenance Article 26 C, §424.7 — Satisfactory

7. Ammonia Article 26 C, §424.8 — Satisfactory

8. Isolation Article 26 C, §424.9; 425.8 — Satisfactory

9. Sound Article 26 C, §424.10 — Satisfactory

10. Lighting Article 26 C, §424.11 — Satisfactory

11. Drainage and Waste Article 26 C, §424.2; 425.3, 16 — Satisfactory

12. Pest Control Article 26 C, §424.12 — Satisfactory

13. Drop Box Article 26 C, §424.13 — Satisfactory

B. Animal Housing

1. Primary Enclosure Article 26 C, §425.1, 3, 10, 12; 424.2 — Critical Deficiency

Enclosure not structurally sound.
Can cause immediate threat to animal's life, health, and safety; does not protect from injury or exposure to hazards; does not protect from predation or keep other animals out; does not keep animal safely confined.
Liquids do not bead up on surface of primary enclosure; impervious nature compromised.
Rusty cages; cages needing minor repair.

Article 26 C, §425.3
Materials shall be non-porous, water resistant, nontoxic, and able to withstand regular cleaning and disinfection.
Primary enclosure should be structurally sound, in good repair and maintained in safe working condition to properly confine animal and prevent injury

2. Group Housing Article 26 C, §425.5, 6, 7, 8, 9, 11, 13, 14 — Satisfactory

3. Whelping Box Article 26 C, §425.8 (b) — Not Applicable

4. Outdoor Housing Article 26 C, §425.2, 15, 16 — Not Applicable

5. Identification Article 26 C, §431.2 (d), (v) — General Deficiency

Identification not recorded.

Article 26 C, §423
Each animal shelter shall examine every animal upon intake for unique identifiers that would allow for reunification with the animal's owner.

C. Sanitation

1. Sanitation Article 26 C, §426.1, 2, 3, 4, 5, 6, 7, 8, 10, 11; 428.1 (e) — Satisfactory

2. Outdoor Enclosures Article 26 C, §426.9 — Satisfactory

D. Shelter Management and Animal Husbandry

1. Number Housed Article 26 C, §425.12; 427.2,3 — Satisfactory

2. Observation Article 26 C, §428.1; 427.4 — Satisfactory

3. Food and Water Article 26 C, §428.1 — Satisfactory

4. Restraint Article 26 C, §428.2 (a), (b), (c) — Satisfactory

E. Behavior

1. Routine Care and Handling Article 26 C, §430.1, 2, 3 — Satisfactory

2. Exercise and Enrichment Article 26 C, §430.4 (a), (b), (c), 5 — Satisfactory

3. Behavior Evaluations Article 26 C, §430.6, 7 (a), (b) — Satisfactory

F. Transportation

1. Vehicle Article 26 C, §431.1 a-f — Satisfactory

2. Vaccinations Article 26 C, §431.2 (d), (i-vi1) — Critical Deficiency

Animals not vaccinated with core vaccines.

Article 26 C, §429.9
All dogs, cats, and ferrets in custody or possession shall be vaccinated for Rabies prior to release (public health law).

3. Health Certificates Article 26 C, §431.2 (d), (iv) 3 — Satisfactory

4. Visual Identification Article 26 C, §431.2 (d), (v) — Satisfactory

5. Destination Shelter Contact Article 26 C, §431.2 — Satisfactory

6. Animal <1 year not from USDA Breeder Article 26 C, §431.5 — Satisfactory

7. Mandatory Holding Period Article 26, §384.1; 384.2 — Satisfactory

G. Record Keeping and Protocols

1. License Status Article 26 C, §421.1 Satisfactory

2. License Displayed Article 26 C, §421.4 Satisfactory

3. Required Training Article 26 C, §422 General Deficiency

Training not documented for employees and volunteers having direct animal care responsibilities .

Article 26 C, §422
Required training shall include information on:
Humane animal handling
Infectious diseases commonly found in animal shelters
Zoonotic diseases
Animal cruelty
Sanitation procedures
Body language/normal behaviors for all species regularly handled
Required documentation and data entry

4. Unique Animal Identifiers Recorded Article 26 C, §423.1,2 General Deficiency

Identification not recorded.

Article 26 C, §423
Each animal shelter shall examine every animal upon intake for unique identifiers that would allow for reunification with the animal's owner.

5. Record Requirement Article 26 C, §423 General Deficiency

Missing required information from reports.

Article 26 C, §423
A record for each animal in the shelter's care shall be created and must contain (at minimum): • Unique Identifiers: tattoo, microchip, tags (license, rabies, etc.) • Name, address, phone # of individual surrendering animal • Location where the animal was found • Date of intake & departure from shelter • Disposition of animal (adopted, transferred, euthanized, etc.) • Basic animal description- physical, species, age, gender, color, spayed or neutered if applicable to determine • Behavioral and/or health history (including bit history, vaccine history, if available) • Veterinary & behavioral health exams • Veterinary care, behavioral exams, treatments and procedures while in care of the shelter

6. Record Retention Article 26 C, §423.3 Satisfactory

7. Bite History Notification Article 26 C, §423.4 Satisfactory

8. Animal Intake Article 26 C, §423.1,2 Satisfactory

9. In House Protocols Article 26 C, §423.8 General Deficiency

Written protocols unavailable for inspection

Article 26 C, §423.8
Written protocols shall be in place for:
Management of Bite & Scratch Cases

10. Veterinary Protocols Article 26 C, §423.2 (g),9; 429 General Deficiency

Written protocols unavailable and/or incomplete.

Article 26 C, §423.9
Written protocols must be approved by a veterinarian for the following categories: • Nutrition and Feeding • Physical Examination • Emergency Vet Care • Pain Management • Vaccinations Parasite Control • Anesthesia and/or Surgery (if done on site by the organization) • Humane Euthanasia • Outbreak Management/Control of Infectious Diseases

11. Pest Control Plan Article 26 C, §424.12 Satisfactory

12. Staff Authority/ Roles and Responsibilities Article 26 C, §427.1 General Deficiency

Documentation unavailable for job descriptions/ responsibilities/ protocols.

Article 26 C, §427.1
Clearly written protocols that define staff authority, reporting, structure and responsibilities, and is readily accessible by the staff and volunteers.

H. Veterinary Care and Records

1. Veterinary and Emergency Care Article 26 C, §429.1-6 — General Deficiency

Written medical protocol not available, not approved by duty licensed veterinarian.
Written emergency protocol not available.

Article 26 C, §423.9
Each animal shelter shall also develop and maintain the a written protocol for emergency care, approved by a duly licensed veterinarian

2. Examinations Article 26 C, §429.3, 7, 11, 13 — Satisfactory

3. Drug Logs Article 26 C, §429.2 — Not Applicable

4. Vaccinations Article 26 C, §429.8, 9 — Critical Deficiency

Animals not vaccinated with core vaccines.

Article 26 C, §429.9
All dogs, cats, and ferrets in custody or possession shall be vaccinated for Rabies prior to release (public health law).

5. Deworming Article 26 C, §429.10 — Satisfactory

6. Weights Article 26 C, §429.12 — Satisfactory

7. Grooming Article 26 C, §429.14 — Satisfactory

8. Spay/Neuter Article 26 C, §429.15 (a), (b. i, ii, iii, iv, v, vi), (c) — Satisfactory

9. Dog Licensing Article 7,§ 109 — Not Applicable

I. Foster Care

1. Foster Care Providers Article 26 C, §423.6 — Not Applicable

2. Provider Requirements Article 26 C, §432.1 — Not Applicable

3. Records Article 26 C, §432.2 — Not Applicable

4. Infectious Disease Protocol Article 26 C, §432.3; 422.9 — Not Applicable

Additional Information for Inspection:

REMARKS:

REPRESENTATIVE PRESENT FOR INSPECTION: **Kylee Borrero**
TITLE: **Director**

REVIEWED BY: **Inspector #: 852**
REVIEWED DATE: **03/30/2026**