

SHELTER INSPECTION REPORT - AI-SIRRating: **Non-Compliant General - 30**Purpose: **Inspection**DATE/TOA: **9/15/26 11:00 am**

License No.:

Expiration Date:

**Potsdam Humane Society
17 Madrid Avenue
Potsdam NY 13676**Inspector #: **65**Inspector #: **58**

These are the findings of an inspection of your facility on the date(s) indicated above:

Agriculture & Markets Law - Article 26C - Regulation of Animal Shelters**A. General Facility Standards****1. Facility Article 26 C, §424.1**

General Deficiency

*Facility is in need of minor repairs.**Article 26 C, §424.1**1. All facilities and all interior components of each animal shelter shall be constructed of materials that ensure a sound physical structure, and shall be maintained so as to protect animals from injury, ensure containment of animals within the property, and restrict unauthorized entry of other animals and humans to the building.***2. Surfaces Article 26 C, §424.2**

Satisfactory

3. Power/Water Article 26 C, §424.3

Satisfactory

4. Sinks Article 26 C, §424.4

Satisfactory

5. Temperature Article 26 C, §424.5, 6

Satisfactory

6. HVAC Maintenance Article 26 C, §424.7

Satisfactory

7. Ammonia Article 26 C, §424.8

Satisfactory

8. Isolation Article 26 C, §424.9; 425.8

Satisfactory

9. Sound Article 26 C, §424.10

Satisfactory

10. Lighting Article 26 C, §424.11

Satisfactory

11. Drainage and Waste Article 26 C, §424.2; 425.3, 16

Satisfactory

12. Pest Control Article 26 C, §424.12

Satisfactory

13. Drop Box Article 26 C, §424.13

Satisfactory

B. Animal Housing**1. Primary Enclosure Article 26 C, §425.1, 3, 10, 12; 424.2**

Satisfactory

2. Group Housing Article 26 C, §425.5, 6, 7, 8, 9, 11, 13, 14

Satisfactory

3. Whelping Box Article 26 C, §425.8 (b)

Not Applicable

4. Outdoor Housing Article 26 C, §425.2, 15, 16

Not Applicable

5. Identification Article 26 C, §431.2 (d), (v)

Satisfactory

C. Sanitation**1. Sanitation Article 26 C, §426.1, 2, 3, 4, 5, 6, 7, 8, 10, 11; 428.1 (e)**

Satisfactory

2. Outdoor Enclosures Article 26 C, §426.9

Satisfactory

D. Shelter Management and Animal Husbandry

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| 1. Number Housed Article 26 C, §425.12; 427.2,3 | Satisfactory |
| 2. Observation Article 26 C, §428.1; 427.4 | Satisfactory |
| 3. Food and Water Article 26 C, §428.1 | Satisfactory |
| 4. Restraint Article 26 C, §428.2 (a), (b), (c) | Satisfactory |

E. Behavior

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| 1. Routine Care and Handling Article 26 C, §430.1, 2, 3 | Satisfactory |
| 2. Exercise and Enrichment Article 26 C, §430.4 (a), (b), (c), 5 | General Deficiency |

Exercise & enrichment not documented for cats as well as dogs.

Article 26 C, §430.4 (a), (b), (c), 5

3. At least twenty minutes of positive social interactions, in addition to time spent providing feeding, cleaning, basic husbandry or care with people shall be provided by each animal shelter on a daily basis for any animal in such shelter's custody or possession except those so poorly socialized to humans that such contact would be unpleasant, stressful or pose a safety risk to other animals or humans. Daily handling and positive exposure to people and other animals shall be provided for any dog or cat less than four months of age, while taking appropriate precautions to limit infectious disease. Positive social interactions shall include but not be limited to petting an animal, walking, reward based training or interactive play with toys. Time spent providing basic husbandry and animal care shall not be used to offset the social interaction time requirements of this subdivision.

4. Each animal shelter shall provide each animal in its custody or possession opportunity for exercise and exploration in the following manner: (a) all cats housed in a cage, kennel, or room that provides less than eighteen square feet of floor space per cat for fourteen days or longer shall be permitted at least fifteen minutes per day at least five days per week outside of their primary enclosure to exercise and explore; (b) all dogs residing in the shelter for fourteen days or longer shall be permitted time outside of their primary enclosure to exercise and explore for at least twenty minutes per day five days per week; or (c) in the event such activities are not possible due to any animal's health, behavior, order of the commissioner or legal restriction, the condition and reason shall be documented in such animal's medical record.

5. Each animal shelter shall implement additional measures for enrichment and stress reduction for any animal in its custody or possession showing persistent hiding, hostile interactions with other animals, reduced activity, depression or social withdrawal, barrier frustration or aggression, self-injurious behavior, repetitive non goal-oriented movement, or stereotypic behaviors. Such measures shall be documented in such animal's medical record created pursuant to section four hundred twenty-three of this article.

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| 3. Behavior Evaluations Article 26 C, §430.6, 7 (a), (b) | Satisfactory |
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F. Transportation

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| 1. Vehicle Article 26 C, §431.1 a-f | Not Applicable |
| 2. Vaccinations Article 26 C, §431.2 (d), (i-vi1) | Not Applicable |
| 3. Health Certificates Article 26 C, §431.2 (d), (iv) 3 | Not Applicable |
| 4. Visual Identification Article 26 C, §431.2 (d), (v) | Not Applicable |
| 5. Destination Shelter Contact Article 26 C, §431.2 | Not Applicable |
| 6. Animal <1 year not from USDA Breeder Article 26 C, §431.5 | Satisfactory |
| 7. Mandatory Holding Period Article 26, §384.1; 384.2 | Not Applicable |

G. Record Keeping and Protocols

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| 1. License Status Article 26 C, §421.1 | Satisfactory |
| 2. License Displayed Article 26 C, §421.4 | Satisfactory |
| 3. Required Training Article 26 C, §422 | Satisfactory |
| 4. Unique Animal Identifiers Recorded Article 26 C, §423.1,2 | Satisfactory |
| 5. Record Requirement Article 26 C, §423 | Satisfactory |
| 6. Record Retention Article 26 C, §423.3 | Satisfactory |
| 7. Bite History Notification Article 26 C, §423.4 | Satisfactory |
| 8. Animal Intake Article 26 C, §423.1,2 | Satisfactory |
| 9. In House Protocols Article 26 C, §423.8 | Satisfactory |
| 10. Veterinary Protocols Article 26 C, §423.2 (g),9; 429 | General Deficiency |

Written protocols not approved by a licensed veterinarian.

Article 26C. §423.2 (g),9; 429

9. Each animal shelter shall also develop and maintain the following written protocols, approved by a duly licensed veterinarian and sufficiently detailed to achieve and maintain the standards prescribed in this article: (a) nutrition and feeding; (b) physical examination; (c) emergency veterinary care; (d) pain management; (e) vaccinations; (f) parasite control; (g) anesthesia and surgery, if performed on-site by the organization; (h) humane euthanasia; and (i) outbreak management/control of infectious diseases.

10. Protocols established by each animal shelter pursuant to this section shall be reviewed annually and updated as necessary by designated administrative and managerial staff. Such protocols shall be made readily accessible to appropriate staff and volunteers.

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| 11. Pest Control Plan Article 26 C, §424.12 | General Deficiency |
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No written pest control plan.

Article 26 C, §424.12

12. Each animal shelter shall establish and maintain a written plan for pest and vermin control including the following: (a) Method of controlling rodent infestation that is effective and safe for both humans, and animals housed in the facility; (b) A record or copies of service reports from outside service providers related to pest and vermin control that documents dates, methods, locations, and outcomes, if applicable; and (c) Food stored in rodent proof containers to prevent spoilage, contamination, and infestation once opened, if packaging has been damaged, or as otherwise required by such plan.

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| 12. Staff Authority/ Roles and Responsibilities Article 26 C, §427.1 | Satisfactory |
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H. Veterinary Care and Records

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| 1. Veterinary and Emergency Care Article 26 C, §429.1-6 | Satisfactory |
| 2. Examinations Article 26 C, §429.3, 7, 11, 13 | Satisfactory |
| 3. Drug Logs Article 26 C, §429.2 | Satisfactory |
| 4. Vaccinations Article 26 C, §429.8, 9 | Satisfactory |
| 5. Deworming Article 26 C, §429.10 | Satisfactory |
| 6. Weights Article 26 C, §429.12 | Satisfactory |
| 7. Grooming Article 26 C, §429.14 | Satisfactory |
| 8. Spay/Neuter Article 26 C, §429.15 (a), (b. i, ii, iii, iv, v, vi), (c) | Satisfactory |
| 9. Dog Licensing Article 7, § 109 | Satisfactory |

I. Foster Care

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| 1. Foster Care Providers Article 26 C, §423.6 | Satisfactory |
| 2. Provider Requirements Article 26 C, §432.1 | Satisfactory |
| 3. Records Article 26 C, §432.2 | Satisfactory |
| 4. Infectious Disease Protocol Article 26 C, §432.3; 422.9 | General Deficiency |

Infectious disease plan for foster care providers unavailable.

Article 26 C, §432.3; 422.9

3. Any animal harbored by a foster care provider pursuant to this section that is affected by an infectious or contagious disease shall be handled in a manner that prevents the spread of such disease in accordance with subdivision nine of section four hundred twenty-four of this article. It shall be the responsibility of the animal shelter with which such foster care provider has established an agreement pursuant to subdivision one of this section to ensure compliance with this subdivision.

Additional Information for Inspection:

REMARKS:

N/A= requirement not applicable to organizational operations or conditions observed

REPRESENTATIVE PRESENT FOR INSPECTION:
TITLE: **Shelter Director**

Victoria Murray

REVIEWED BY: **Inspector #: 58**
REVIEWED DATE: **09/16/2026**