

ATM Machine Provision, Operation and Service Q&As

- 1) Can you please confirm that the “Average Transactions per Year”, 22,782 are they surcharged transactions or is that number total number of transactions?**

This is the total number of transactions.

- 2) Can you tell me what the surcharge has been for ATMs in previous years?**

No. ATM surcharges have ranged between \$2 - \$3 per transaction.

- 3) The requested # of ATMs of 10-15 for the fair seems a little low, I am assuming that it's ok to supply almost double the requested number?**

No. Ten to fifteen ATMs during the annual NYS Fair will be sufficient.

- 4) We provide Mobile ATMs for a large majority of Events on the East coast and have never been required to have a Camera for each ATM. Cameras infringe on the privacy of each ATM user as well as privacy of each customers pin. Is this an absolute requirement?**

Yes, cameras are a requirement.

- 5) In the proposal section: Locations (C) The estimated average of 22,782 transactions occurred during the State Fair with revenue of \$59, 804. What was the convenience fee set at?**

Convenience fees for ATM's have ranged between \$2 - \$3 per transaction.

- 6) Did a financial institution provide the ATM Machine in past years?**

Yes

- 7) Are the machines located at Year Round Gate 1 Box Office and the Coliseum installed inside a building or outside?**

The ATM presently located at Gate 1 Box Office is free-standing outside the building, the ATM located in the Coliseum is inside the building.

- 8) Please provide a list of Items, Schedule of Requirements, Scope of Work, Terms of Reference, Bill of Materials required.**

The items references are contained in the Request for Proposals listed on the Department's website, www.agmkt.state.ny.us under Funding Opportunities located on the left hand side of the home page.

- 9) Please send a soft copy of the Tender Document through email.**

The Request for Proposals listed on the Department's website, www.agmkt.state.ny.us under Funding Opportunities located on the left hand side of the home page.

10)What are the names of countries that will be eligible to participate in this tender?

There are no country restrictions.

11) Can we have information about the Tendering Procedure and Guidelines?

Information regarding the Tendering Procedures and Guidelines are found in the Request For Proposals.

12)Estimated Budget for this Purchase?

This is not a purchase, therefore there is no estimated budget.

13)Any Extension of Bidding Deadline?

No

14)Are there Addendums or Pre Bid meeting Minutes?

No.