

**TREE REMOVAL  
ASIAN LONGHORNED BEETLE PROGRAM  
QUESTIONS AND ANSWERS**

1. **Question:** How should specialized equipment be dealt with? For example, if a tree removal required the use of a crane (or other specialized, non routine-equipment) can the contractor provide the State with a separate hourly rate for each piece? Or does the cost of this equipment have to be included in the percentage markup of the prevailing wage rate?

**Answer:** Prior to the use of any specialized equipment, the winning bidder will negotiate with the Department regarding the scope of the work and the cost of the equipment. Costs for the equipment will be reimbursed outside of the Tree Removal contract through a purchase voucher.

2. **Question:** Is travel time to the job in the morning, from the job in the evening, and in between jobs during the course of the day, to be included in the percentage markup of the prevailing wage rate?

**Answer:** Travel time between job sites will be compensated at the applicable hourly rate of the winning bidder.

Under the heading of Working Hours paragraph 1 "Travel to and from the job site from the successful bidder's place of business, yard, vehicle storage facility or other similar location will not be compensated under the contract." The Department will not pay the applicable hourly rate for that travel time. The costs included in the percentage markup are at the discretion of the bidder.

3. **Question:** On the Asian Longhorned Beetle Tree Removal bid due 5/10/11, I have downloaded all the attachments but cannot find Appendix B and C. Please advise as to where I can find them.

**Answer:** Appendices B and C are referenced in Attachment 12, the Sample Contract. They are not included in the IFB, but will consist of the winning bid sheets (Appendix B) and the IFB (Appendix C).