

**New York State Fair
Parking Positions**

Office Assistant: Responsible for reviewing employee time sheets and comparing to scheduled hours. Assists in assigning employees and coordinating department needs.

Parking Cashier Supervisor: Works directly with the parking lot head cashiers in the issuance of tickets and collection of cash receipts. Receipts are collected four or more times a day, reconciled by parking lot and prepared for deposit to the Cashiers' Office. After the conclusion of each day, total cash receipts are reconciled to the number of tickets sold.

Vehicle Gate Supervisor: Responsible for issuing tickets to vehicle gate admission ticket sellers, reconciling daily sales by seller and preparing cash receipts for deposit to the Cashiers' Office. A final reconciliation is completed each day.

Parking Lot Supervisor: Responsible for supervising the operation of the parking lot. This includes supervising the cashiers and parking attendants and coordinating staffing levels with the Parking Office.

Head Cashiers/Vehicle Gate Head Cashier: Responsible for issuing tickets to cashiers, accounting for ticket inventory, collecting revenue for cashiers and reconciling daily sales to tickets sold.

Line Cashiers: Directly supervise the parking lot cashiers. Provide change for cashiers, provide additional tickets and ensure that tickets are being issued to customers by cashiers.

Parking Cashiers/Vehicle Gate Cashiers: Collect the parking fee and issue a ticket for each fee collected.

Parking Attendant: Responsible for directing cars to park in designated areas and in an orderly fashion.