

**NEW YORK STATE
DEPARTMENT OF AGRICULTURE AND MARKETS**

REQUEST FOR PROPOSALS (RFP)

**The Department is seeking proposals for projects that will enhance the
competitiveness of specialty crops in New York State.**

2014 SPECIALTY CROP BLOCK GRANT PROGRAM

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TIMELINE

Release Request for Proposals	March 21, 2014
Deadline for questions	April 10, 2014
Final questions & answers posted	April 17, 2014
Deadline for proposals	May 2, 2014
Announce and award grants	September 2014

PROPOSAL SUBMISSION REQUIREMENTS

Proposals should conform to the format and content specified in section 4 of this RFP. Applicants should submit an original and four (4) copies of each proposal plus a completed and signed Checklist for Proposal Eligibility and Completeness. Envelopes should be clearly marked: **“RFP – 2014 Specialty Crop Block Grant Program.”**

Proposals must be submitted to:

Lucy Roberson, Director
Division of Fiscal Management
NYS Department of Agriculture and Markets
10B Airline Drive
Albany, New York 12235

Applicants, not delivery services or other intermediaries are responsible for the timely submission of proposals. Faxed and e-mailed proposals will not be accepted. Proposals delivered after the scheduled date and time will be returned to applicants and not considered for funding.

Proposals *MUST BE RECEIVED* by the Department’s Division of Fiscal Management by 4:30 p.m. EDT on May 2, 2014

QUESTIONS CONCERNING THE RFP

All questions about requirements contained in this RFP **must be submitted in writing** (fax or e-mail will be accepted) to:

Tim Pezzolesi
NYS Department of Agriculture and Markets
10B Airline Drive
Albany, NY 12235
Fax: (518) 457- 2716
E-mail: nyspecialtycrops@agriculture.ny.gov

All questions must be submitted to Tim Pezzolesi by 4:30 p.m. on Thursday, April 10, 2014. Applicants should note that all clarifications are to be resolved prior to the submission of a proposal. A list of questions about the program which are received from potential applicants, and answers to those questions, as well as any changes, additions or deletions to the RFP, will be posted in the “Funding Opportunities” section of the Department’s website, www.agriculture.ny.gov along with the electronic version of this RFP. Questions and responses may be posted as questions are received with the final list posted by Thursday, April 17, 2014. Applicants are urged to check the Department’s website frequently for notices of any changes, additions or deletions to the RFP. If you are unable to access the website, please contact Tim Pezzolesi to arrange for alternate delivery. All questions and answers shall become a formal addendum to the RFP.

1. GENERAL PROGRAM INFORMATION

1.1 Program Description

The Department is seeking proposals for projects that will enhance the competitiveness of specialty crops in New York State. Funding for this RFP will be provided pursuant to the USDA Specialty Crop Block Grant Program – Farm Bill (SCBGP-FB), which is authorized under the Federal Specialty Crops Competitiveness Act of 2004, amended under the Agricultural Act of 2014 (Farm Bill). The SCBGP-FB provides funding to State departments of agriculture solely to enhance the competitiveness of specialty crops. The Department is required to submit an application to USDA’s Agriculture Marketing Service to receive funding, which is based on the proportion of the value of the State’s specialty crop production in relation to the national value of specialty crop production, as well as specialty crop acreage. Projects selected pursuant to this RFP will be included in the Department’s application to the USDA.

1.2 Program Purpose

New York’s specialty crop agricultural and food systems industry is a valuable component of our State’s economy, the environment, residents’ health and quality of life. The purpose of New York’s Specialty Crop Block Grant Program is to enhance the competitiveness of New York specialty crops by creating partnerships; fostering innovation; increasing efficiencies and reducing costs; and enhancing the long term viability of New York’s specialty crop agricultural businesses and food systems.

1.3 Definition of Specialty Crops

For the purpose of this RFP, “specialty crops” means fruits and vegetables, tree nuts, dried fruits, and nursery crops (including floriculture). A detailed list of commonly recognized specialty crops is provided in Appendix B. Applicants should visit www.ams.usda.gov/scbqp for a list of specialty crops that is regularly updated.

1.4 Available Funding

It is expected there will be approximately \$1,100,000 available through this RFP.

2. ELIGIBILITY

2.1 Applicant Eligibility

Eligible applicants include:

- Not-for-profit organizations (NFP)
- Not-for-profit educational institutions
- State, local and Indian tribal governments

NOTE: Grant funds will not be awarded for projects that solely benefit a particular commercial product or provide a profit to a single organization, institution or individual. Single organizations, institutions and individuals are encouraged to participate as project partners.

Projects should have general applicability and statewide significance to the specialty crop industry.

The Department strongly encourages collaborative efforts between NFPs, educational institutions, and government applicants and private for profits in order to achieve the goals and objectives of this program. For profits are not eligible; however, for profits may partner with not-for-profits provided that the NFP is the lead applicant. Applicants should include commitment letters from any project partners.

2.2 Project Eligibility and Priorities

The Department is soliciting proposals that *solely enhance the competitiveness of specialty crops* and benefit the greatest number of beneficiaries in the below priority areas. These priority areas were identified by an Advisory Committee composed of specialty crop organizations, associations and other industry stakeholders. Applicants may select only one of the three funding categories below.

Research and Grower Education

Examples of research and grower education projects include, but are not limited to:

- research and/or extension that address a key conventional or organic production problem or need specific to New York State;
- prioritizing and addressing native and exotic pest and disease threats through development of pest risk assessments;
- supporting plant breeding for the development of specialty crops resistant to exotic and native pests;
- applied research and development to extend the growing season of New York specialty crops through new technologies, improved management practices or other innovative production strategies.
- developing new seed varieties and specialty crops with optimal performance under New York State conditions;
- developing and increasing the utilization of Integrated Pest Management strategies and programs;
- research and/or extension leading to the production and manufacture of safe, high quality fruit, vegetable and other fresh and/or value-added specialty crop products;
- education or implementation of Hazard Analysis Critical Control Point (HACCP) systems or other preventative food safety controls;

Food Safety

Recent outbreaks of food borne illness linked to specialty crops have intensified both growers' and consumers' concerns about food safety. Growers and handlers are embracing voluntary Good Agricultural Practices (GAP) and Good Handling Practices (GHP) standards to minimize the threats of microbial contamination in the production of fresh fruits and vegetables. At the same time, processors of specialty crops take many precautions and follow industry and government standards through Good Manufacturing Processes (GMP). Maintaining food safety is paramount to the well-being of New Yorkers and is critical to maintaining consumer confidence of New York's specialty crop products.

Examples of food safety focused projects include but are not limited to:

- research and extension leading to the production and manufacture of safe, high quality fruit, vegetable and other fresh and/or value-added specialty crop products;
- education, promotion or implementation of Hazard Analysis Critical Control Point (HACCP) systems or other preventative food safety controls;
- assisting producers and processors in developing individual food safety plans and meeting food safety standards.
- consumer education about proper handling and preparation of raw specialty crop commodities that are not "ready to eat" (i.e. thorough washing, peeling, etc.)

Marketing and Promotion

New York State produces a wide range of specialty crops that rank highly in the nation in terms of production and economic value. The State's climate, fertile soils, abundant freshwater resources and innovative farmers offer New York the opportunity to produce and market a variety of high quality products locally, regionally and nationally. The seasonality of the State's production; however, can at times be a competitive disadvantage as New York producers compete with other areas of the country or the world that can supply fresh produce year-round. In this funding category, the Department will consider projects that increase the long-term sales and competitiveness of New York's specialty crop producers. Examples of marketing and promotion focused projects include but are not limited to:

- increasing consumer awareness of the availability of fresh, frozen and processed New York State specialty crops;

- promoting preference for and helping consumers identify New York State specialty crop products in retail stores, restaurants and institutional outlets;
- supporting state-wide and regional cooperative marketing efforts, demonstrations, advertising and cross-promotions;
- increasing customers and sales of New York specialty crops at Farmers' Markets, Community Supported Agriculture (CSA) operations, produce auctions, roadside stands and other community and direct marketing outlets.

2.3 Project Duration

Projects must be completed within 2 years 6 months from the award date. The Department expects to announce awards in September 2014.

3. PROJECT COSTS

3.1 Eligible Costs

- Personnel
- Fringe Benefits
- Travel
- Special purpose equipment
- Supplies
- Contractual
- Other (see below)

All costs must be directly associated with project activities that solely enhance the competitiveness of specialty crops. The use of grant funds awarded pursuant to this RFP is subject to the Federal Cost Principles applicable to the particular organization/entity that is receiving the funds. Applicants should refer to the applicable Cost Principles when developing their project activities and budget. To locate the principles applied in establishing the allowability or unallowability of specific items of cost, refer to the List of Selected Items of Cost Contained in OMB Cost Principles Regulations at <http://www.ams.usda.gov/AMSV1.0/getfile?dDocName=STELPRDC5080687>.

3.2 Ineligible Costs

Grant funds may NOT be used for the following:

- Activities that support non-specialty crops (as defined by USDA). A list of non-specialty crops is provided in Appendix C. Applicants should visit www.ams.usda.gov/AMSV1.0/scbgrp for a list of non-specialty (ineligible) commodities that is regularly updated.
- Indirect costs
- Political activities;
- Lobbying activities;
- Capital expenditures for *general purpose* equipment, buildings and land.

General purpose equipment means equipment that is not limited to research, scientific or other technical activities. Examples include office equipment and furnishings, motor vehicles, etc.

4. PROPOSAL FORMAT

4.1 Application Form Instructions

Submit proposals using the 2014 *New York Specialty Crop Block Grant Application Template*.

General Instructions for Completing the Application Form

1. Provide all the information in the requested format. Failure to do so may result in a reduced rating or disqualification of a proposal.
2. Part B – Project Details must be **no more than 5 pages**, not including letters of support. The acceptable font is Times New Roman, 12 pitch. All margins must be 1 inch.
3. Part C – Budget Information. Use the format provided.
4. Type all information if possible. Handwritten applications should be clearly legible.
5. Identify all pages of the Application in numerical order.
6. Staple each copy of the proposal in the upper left hand corner of the Application. *Do not use binders, folders, report covers, etc.*

The Department and State Comptroller's Office reserve the right to audit the applicant's books and records relating to the performance of the project during and up to six years after the completion of the project.

4.2 Checklist for Proposal Eligibility and Completeness (See *Application Template*)

Complete and sign the checklist and submit it with your application to ensure that your proposal is eligible to be considered for funding.

5. FUNDING CRITERIA

The Department's intent is to fund projects that produce the highest degree of public benefit and measurable outcomes to New York specialty crop producers in relation to each dollar spent. Proposals will be evaluated based on the following criteria:

Project Purpose (Maximum of 15 points) – Measures how well the applicant addresses the specific issue, problem, need or opportunity that the project seeks to address. The purpose must indicate why the project is timely, the specific objectives of the project and the expected effectiveness of the project of enhancing the competitiveness of New York Specialty Crops. This section must also address how the applicant will verify all grant funds are expended on specialty crops (if the project will potentially impact non-specialty crops), how the project builds on previous efforts (if it is a continuation of previously funded SCBG project), and if applicant has submitted the project to another Federal or State grant program.

Potential Impact (Maximum of 20 points) – Evaluates the identification of expected beneficiaries and description of how they will be impacted. The potential impact will take into consideration the number of beneficiaries impacted in relation to the number of dollars spent. Also evaluated is the potential economic impact of the project and does the project solve a problem in an appropriate or innovative way. If applicable, how the project will have a multi-State or national impact is also evaluated in this section.

Measurable Outcomes (Maximum of 15 points) – Evaluates whether the project has at least one distinct, quantifiable and measurable outcome (including a goal, performance measure, benchmark, target and performance monitoring) that directly supports the project's purpose and performance monitoring frequency and sufficiency. Consideration will also be given to how data gathered will be used to improve the project.

Work Plan (Maximum of 15 points) – Evaluates the degree to which the activities necessary to accomplish the project's objectives are clearly and adequately identified. Also considered is whether the project and timeline are feasible. The work plan must be detailed enough to understand how activities lead to the project outcome.

Project Commitment/Industry Support (Maximum of 15 points) – Evaluates the level of involvement and support of specialty crop industry and stakeholders in the project. Considers the collaborative efforts or partnerships that will be undertaken to implement the project.

Budget (Maximum of 20 points) – Consideration will be given to the reasonableness of the amount requested and budgeted for the project. The budget must be complete and provide sufficient detail, be reasonable and appropriate for the number of specialty crop producers that would benefit from the project and budget numbers must adequately tie to the project purpose and work plan.

6. NYS OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION REQUIREMENTS

Projects which include ground disturbing activities, construction of new buildings, or modification of buildings over 50 years old will be subject to further review by the NYS Office of Parks, Recreation and Historic Preservation (OPRHP). The Department reserves the right to request such additional information as is necessary to allow OPRHP to make a determination regarding the potential impacts of the project on historical sites or artifacts and possible alternatives which avoid or mitigate adverse impacts.

7. NYS ENVIRONMENTAL QUALITY REVIEW ACT REQUIREMENTS

Some projects may be subject to review under the New York State Environmental Quality Review Act (SEQRA). The Department reserves the right to request additional information as needed to comply with SEQRA requirements.

8. AWARD PROCESS

The Department will first screen applications to ensure that they meet the eligibility requirements. All proposals deemed eligible by the Department will be reviewed by the Specialty Crop Advisory Committee for technical comments. Proposals and technical comments will then be evaluated by a Department panel according to the selection criteria and ranked in order from highest to lowest. Proposals will then be segregated according to their identified funding category and ranked in order from highest to lowest. The three highest numerical scores above the threshold score (68) within each category will be funded first.

All the remaining projects above the threshold score will then be pooled together and ranked from highest to lowest. Proposals then will be funded in rank order until available funds are exhausted, or until all proposals are funded, whichever occurs first. All of these projects selected will be included in the Department's application to the USDA for SCBGP-FB funds. Funding will be dependent upon approval by USDA.

Awards will be a minimum of \$30,000 up to a maximum of \$100,000. Awards will be made upon final approval of the Department's application by the USDA.

The Department will send written notice to each applicant of its funding decisions. A contract defining all terms and conditions and responsibilities of the successful applicant shall be developed by the Department subsequent to the awarding of funds. The contract will incorporate the project description, plan of work form, and a budget approved by the Department, among its provisions.

Upon agreement by the contractor and the Department to the provisions of the contract, it will be submitted for approval to the Attorney General of the State of New York and the Comptroller of the State of New York. Grant funds will be disbursed on a reimbursement basis only after the contract is fully executed, *i.e.*, has been signed by all involved parties.

Awarded projects will be eligible to receive grant funds on a quarterly reimbursement basis. Advance payments will be made to not-for profit organizations only.

9. DEBRIEFING

Pursuant to section 163(9)(c) of the State Finance Law, an unsuccessful bidder has the right to a debriefing regarding the reasons its application was not selected for award. Upon request, the Department will provide a debriefing to any unsuccessful applicant as to the reasons that the proposal submitted was not selected for an award. To request a review of an unsuccessful application contact Ms. Judy Giovannetti, Division of Fiscal Management, by phone at: (518) 457-6172 or via e-mail at judy.giovannetti@agriculture.ny.gov A review should be requested by an unsuccessful applicant within thirty (30) days of the date of the notice that its proposal was not selected for an award.

10. REPORTING REQUIREMENTS

The Department of Agriculture and Markets will monitor contract performance. Annual progress reports that summarize the work completed on the project will be required on a date to be determined by the Department. All reports must conform to the Annual Performance Report Requirements. The Department reserves the right to modify reporting requirements during the course of the project. A final report will be required within forty-five (45) days following completion of the project. The final report must conform to the Final Performance Report Requirements. The final report will be included in the Department's final report that is submitted to USDA, which will be posted on the SCBG-FB website. The Department reserves the right to conduct site visits and as well as follow-up surveys of funded projects in order to determine long-term impacts.

11. LIABILITY

The Department shall not be held liable for any costs incurred by any party for work performed in the preparation of and production of a proposal or for any work performed prior to the formal execution of a contract.

12. WORKERS' COMPENSATION AND DISABILITY INSURANCE REQUIREMENTS

New York State Workers' Compensation Law sections 57 and 220 require that the Department not enter into a contract unless proof of Workers' Compensation and Disability Insurance in a form satisfactory to the New York State Workers' Compensation Board has been secured.

Recipients of grants under this RFP will be required to produce proof of Workers' Compensation and Disability Insurance in a form satisfactory to the New York State Workers' Compensation Board prior to the execution of the contract.

Please refer to the Workers' Compensation and Disability Insurance Requirements posted on the Department's website, www.agriculture.ny.gov under the heading of this RFP or visit the New York State Workers' Compensation Board website, www.wcb.ny.gov

for more information. You may contact the Board's Bureau of Compliance with any questions related to workers' compensation or disability insurance at (866) 298-7830.

13. OTHER CONSIDERATIONS

The Department reserves the right to:

- reject any or all proposals received with respect to this RFP;
- waive or modify minor irregularities in proposals received after prior notification and concurrence of the applicant;
- utilize any or all ideas submitted in the proposals received unless those ideas are covered by legal patent or proprietary rights;
- request from an applicant additional information as deemed necessary to more fully evaluate its proposal;
- amend the program's specifications after their release, with appropriate written notice posted on the Department's website;
- select only certain portions of proposals for funding;
- make all final decisions with respect to the amount of funding and the timing of payments to be provided to an applicant; and
- negotiate the terms of the budget.

All proposals submitted in response to this RFP will become the property of the New York State Department of Agriculture and Markets.

14. FREEDOM OF INFORMATION

All proposals submitted and all related contracts and reports may be subject to disclosure under the Freedom of Information Law.

15. REGISTRATION AND PREQUALIFICATION REQUIREMENTS FOR APPLICANTS

The State of New York has initiated a new statewide prequalification process designed to facilitate prompt contracting for not-for-profit (NFP) vendors. Applicants will be asked to submit commonly requested documents, and answer frequently asked questions once. The application requests organizational information about the applicant's capacity, legal compliance, and integrity. To learn more about this initiative and prequalification, please visit the Grants Reform website (<http://www.GrantsReform.ny.gov/Grantees>) where you can preview the questions and required documents.

All applicants are required to register and all not-for-profit applicants are required to prequalify prior to grant application and execution of contracts. If applicant is not

registered and the not-for-profit applicant is not prequalified as required, the Department may not be able to evaluate that applicant's proposal.

The following is a summary of the steps that must be undertaken in order for you to register and/or prequalify.

- Go to the Grants Reform website (<http://www.grantsreform.ny.gov/Grantees>) and download a copy of the Registration Form. Please review the instructions for submission of this Form. The form must be signed and notarized by an authorized representative of your organization, and must be submitted as soon as possible in order to gain access to the Grants Gateway to enable prequalification.
- Upon submission of your Registration Form, you will be provided with a User ID allowing you to gain access to the New York State Grants Gateway. From there, please logon to the Gateway System (https://grantsgateway.ny.gov/IntelliGrants_NYSGG/login2.aspx) and begin your Prequalification Application.
- Vendors who have already submitted registration materials and received their user credentials can begin to upload documents into the Document Vault and complete their online Prequalification Questionnaire.
- As you fill out the Questionnaire, please refer to the Gateway Training Materials and resource links posted on the "Grantees" section of the Grants Reform website to help you navigate the questionnaire. If you still have questions, please address them to the Grants Reform Team at: GrantsReform@Budget.ny.gov with "Prequalification" in the subject line.

If you have not yet registered (or as a NFP prequalified), please do so immediately.

16. FEDERAL CONDITIONS

Funds for this program will be provided to the Department pursuant to an agreement with the United States Department of Agriculture, Agricultural Marketing Service. Successful applicants will be required to comply with all applicable Federal statutes, regulations and policy requirements. A list of applicable statutes, regulations and policy requirements as well as a summary of the potential impact of certain National Policy Requirements on certain grants can be found at <http://www.ams.usda.gov/AMSV1.0/getfile?dDocName=STELPRDC5086615>.

APPENDIX B

All Listed Eligible Crops

Fruits and Tree Nuts

Almond	Grape (including raisin)
Apple	Guava
Apricot	Kiwi
Avocado	Litchi
Banana	Macadamia
Blackberry	Mango
Blueberry	Nectarine
Breadfruit	Olive
Cacao	Papaya
Cashew	Passion fruit
Citrus	Peach
Cherimoya	Pear
Cherry	Pecan
Chestnut (for nuts)	Persimmon
Coconut	Pineapple
Coffee	Pistachio
Cranberry	Plum (including prune)
Currant	Pomegranate
Date	Quince
Feijou	Raspberry
Fig	Strawberry
Filbert (hazelnut)	Suriname cherry
Gooseberry	Walnut

Vegetables

Artichoke	Mustard and other greens
Asparagus	Okra
Bean Snap or green Lima Dry, edible	Pea Garden, English or edible pod
Beet, table	Onion
Broccoli (including broccoli raab)	Opuntia
Brussels sprouts	Parsley
Cabbage (including Chinese)	Parsnip
Carrot	Pepper
Cauliflower	Potato
Celeriac	Pumpkin

Celery	Radish (all types)
Chive	Rhubarb
Collards (including kale)	Rutabaga
Cucumber	Salsify
Edamame	Spinach
Eggplant	Squash (summer and winter)
Endive	Sweet corn
Garlic	Sweet potato
Horseradish	Swiss chard
Kohlrabi	Taro
Leek	Tomato (including tomatillo)
Lettuce	Turnip
Melon (all types)	Watermelon
Mushroom (cultivated)	

Culinary Herbs and Spices

Ajwain	Clary	Malabathrum
Allspice	Cloves	Marjoram
Angelica	Comfrey	Mint (all types)
Anise	Common rue	Nutmeg
Annatto	Coriander	Oregano
Artemisia (all types)	Cress	Orris root
Asafetida	Cumin	Paprika
Basil (all types)	Curry	Parsley
Bay (cultivated)	Dill	Pepper
Bladder wrack	Fennel	Rocket (arugula)
Bolivian coriander	Fenugreek	Rosemary
Borage	Filé (gumbo, cultivated)	Rue
Calendula	Fingerroot	Saffron
Chamomile	French sorrel	Sage (all types)
Candle nut	Galangal	Savory (all types)
Caper	Ginger	Tarragon
Caraway	Hops	Thyme
Cardamom	Horehound	Turmeric
Cassia	Hyssop	Vanilla
Catnip	Lavender	Wasabi
Chervil	Lemon balm	Water cress
Chicory	Lemon thyme	
Cicely	Lovage	
Cilantro	Mace	
Cinnamon	Mahlab	

Medicinal Herbs

Artemisia	Marshmallow
Arum	Mullein
Astragalus	Passion flower
Boldo	Patchouli
Cananga	Pennyroyal
Comfrey	Pokeweed
Coneflower	St. John's wort
Fenugreek	Senna
Feverfew	Skullcap
Foxglove	Sonchus
Ginkgo biloba	Sorrel
Ginseng	Stevia
Goat's rue	Tansy
Goldenseal	Urtica
Gypsywort	Witch hazel
Horehound	Wood betony
Horsetail	Wormwood
Lavender	Yarrow
Liquorice	Yerba buena

Nursery, Floriculture, and Horticulture Crops

Horticulture

Honey	Tea Leaves
Turfgrass	Maple Syrup
Hops	

Annual Bedding Plants

Begonia	Coleus
Dahlia	Geranium
Impatiens	Marigold
Pansy	Petunia
Snapdragon	Vegetable Transplants

Potted Flowering Plants

African Violet	Azalea
Flowering Bulbs	Poinsettia

Potted Herbaceous Perennials

Astilbe	Columbine
Coreopsis	Daylily
Dianthus	Heuchera

Hosta	Ornamental Grasses
Peony	Phlox
Rudbeckia	Salvia
Vinca	
Cut Flowers	
Carnation	Chrysanthemum
Delphinium	Gladiolus
Iris	Lily
Orchid	Rose
Tulip	
Cut Cultivated Greens	
Asparagus Fern	Coniferous Evergreens
Eucalyptus	Leatherleaf Fern
Pittosporum	
Foliage Plants	
Anthurium	Bromeliad
Cacti	Dieffenbachia
Dracaena	Fern
Ficus	Ivy
Palm	Philodendron
Spathiphyllum	
Christmas Trees	
Balsam Fir	Blue Spruce
Douglas Fir	Fraser Fir
Noble Fir	Scots Pine
White Pine	
Deciduous Flowering Trees	
Crabapple	Dogwood
Crepe Myrtle	Flowering Pear
Flowering Cherry	Flowering Plum
Hawthorn	Magnolia
Redbud	Service Berry
Broadleaf Evergreens	
Azalea	Boxwood
Cotoneaster	Euonymus
Holly	Pieris
Rhododendron	Viburnum

Deciduous Shade Trees

Ash	Elm
Honey Locust	Linden
Maple	Oak
Poplar	Sweetgum
Sycamore	

Landscape Conifers

Aborvitae	Chamaecyparis
Hemlock	Juniper
Pine	Spruce
Yew	

Deciduous Shrubs

Barberry	Bubbleia
Hibiscus	Hydrangea
Rose	Spirea
Viburnum	Weigela

APPENDIX C

List of Ineligible Commodities (Non-Specialty Crops)

Alfalfa	Pod corn
Amylomaize	Primrose
Barley	Quinoa
Buckwheat	Rapeseed oil
Canola	Range grasses
Canola Oil	Rice
Clover	Rye
Cotton	Safflower meal
Cottonseed oil	Safflower oil
Dairy products	Shellfish (marine or freshwater)
Dent corn	Sorghum
Eggs	Soybean oil
Field corn	Soybeans
Fish (marine or freshwater)	Striped Maize
Flax	Sugar beets
Flaxseed	Sugarcane
Flint corn	Sunflower oil
Flower corn	Tobacco
Hay	Tofu
Livestock products	Triticale
Millet	Waxy corn
Mustard seed oil	Wheat
Oats	White corn
Peanut oil	Wild Rice
Peanuts	