

**Addendum 1 – Issued 12/22/17; Updated 1/30/18
Amendment**

**RFP #0167 - EVENT BOOKING AND RELATED SERVICES AT
THE NEW YORK STATE FAIRGROUNDS DURING
NON-FAIR SEASON**

RFP Issued: ~~December 19, 2017~~

Proposals Due: ~~January 31, 2018~~ February 28, 2018

Page 5, Section 1.6 of the RFP shall be amended as follows:

1.6 OPTIONAL SITE VISIT

Three non-mandatory tours of the Fairgrounds' facilities will be made available to prospective bidders on December 13, 2017, and December 18, 2017, and January 10, 2018. Prospective bidders are encouraged to attend at least one tour; prospective bidders are invited to attend more than one tour. To schedule a tour, please email procurementinfo@agriculture.ny.gov procurement.info@agriculture.ny.gov no later than 3:00 p.m. the day prior to the tour. No substantive questions may be asked during the tour. All questions must be submitted in writing as set forth in Section 3.1 of this RFP.

Page 15, Section 6.5 of the RFP shall be amended as follows:

6.5 DEBRIEFING PROCEDURES

Pursuant to section 163(9)(c) of the State Finance Law, any unsuccessful Bidder may request a debriefing regarding the reasons that the Bid submitted by the Bidder was not selected for award. Requests for a debriefing must be made within fifteen (15) calendar days of notification by AGM that the Bid submitted by the Bidder was not selected for award. Requests should be submitted in writing to procurementinfo@agriculture.ny.gov procurement.info@agriculture.ny.gov.